

Seghill First School

Main Street North, Seghill
Northumberland, NE23 7SB

Tel: 0191 237 0419

Fax: 0191 237 3518

admin@seghill.northumberland.sch.uk

Headteacher: Miss T Chappell



20 March 2020

Dear Parents and Carers

Thank you for expressing an interest in booking a place for your child(ren) in our provision for next week and beyond. I am writing to confirm arrangements for next week.

The logistics relating to all children are as follows-

Beginning and end of the day

- come to the school office at 9:00am. Staff will collect the children from the main entrance and take them to the rooms that we are using as a base;
- come to the school office at 3:00pm. Staff will bring the children to the main entrance and hand them over to you;
- if your child is in Nursery, come to the office at 12 noon. Staff will bring the children to the main entrance and hand them over to you.

What to wear and what to bring

- bring a water bottle;
- bring a packed lunch;
- bring a snack for mid-morning;
- wear non-uniform, including clothes and shoes that may get dirty and that are suitable for being both indoors and outdoors.

What will my child be doing?

Please note that the normal curriculum has been suspended; this is care provision only. We are planning a programme of activities that includes indoor and outdoor play. We hope to get the children out in to the garden and involved in environmental projects.

Who will look after my child(ren)?

Staff from school will be looking after the children. This will be both teachers and teaching assistants. The children will be working in two groups- one group of younger children and one group of older children. The staff have signed up to work on a rota basis. This is to limit the number of staff coming in to school and to make it fair for everyone. Your child will always be looked after by someone known to them.

What happens if my child is unwell?

If your child is unwell, or someone else in the family is unwell with symptoms of the Coronavirus, the family must self-isolate for 14 days. If your child is unwell with symptoms that are not specific to the Coronavirus, such as an upset tummy, you should follow the normal 48 hour absence rule. In either case, please telephone the school office and leave a message on the answer machine.

What happens if I work shifts / part time and may not need provision for my child every day?

We will allocate a place for your child on the days that you need provision, as long as this is feasible.

Additional information

The school office will not be open. Please use the answer machine to leave messages. You can email us via the school admin email address and send us messages via Parentmail.

We will update our website and send out information via Parentmail if there are any changes to these arrangements.

We are going to run with this offer for next week and see how it works out. There is a rapidly changing picture and we cannot say what will be happening this time tomorrow never mind this time next week. We will aim to offer provision as long as we have staff who are fit and well enough to attend work, enough children to make it feasible or until we are directed otherwise by Public Health England. The best interests of the children will be at the heart of our decision making. Your feedback on how next week works out will be very welcome.

Yours sincerely

Miss Chappell
Headteacher