

Michelle Fowler Photography Ltd

15/17 Oldgate, Morpeth, Northumberland, NE61 1QF
01670 513885

Your School Photographs

Dear Parent,

We are visiting school to take your child's photograph on **Wednesday 13th September 2017**.

Information for parents of all children

It is very important to us that the photographs reflect your child as you see them. To help us maintain the tidiness of your child for their photograph, please ask them to take a comb or brush into school that day. Children must wear their school uniform.

Please note that as the school is updating their computer records, all children will have an individual photograph taken.

Please take your child to the classroom as normal by 8:45am. All children will have their photograph taken individually when they are brought to the hall by their class teacher with their class.

All children will have their photograph taken individually. If your child is not having a family photograph taken you do not need to take any action. Please **do not return the attached reply slip**.

Information for parents who want a family photograph taken

Older brothers and sisters and pre-school children can be photographed with their brothers and sisters in school. We will begin at 8.30am in the school hall. Please take your child to their classroom as normal by 8:45am and then come to the hall, take a ticket and wait for your turn. **Please do not bring your child to the hall as their teacher will not know that they are in school.**

We will only take family photographs if the attached slip has been returned. Please complete and return the attached reply slip by **Monday 11 September** if you want a family photograph to be taken.

After the photographs have been taken

After the photographs have been taken, a proofcard will be sent to you, offering a choice of packages. It is important to return your order with your proofcard to school within the specified time (including weekends and holidays). This will save any delay.

We greatly appreciate your help. Thank you.

Yours sincerely,

Michelle Fowler

Individual and family photographs at Seghill First School on Wednesday 13th September 2017

All children will have an individual photograph taken. Please complete and return the attached reply slip by **Monday 11 September** if you want a family photograph to be taken.

Child's name _____ class _____

I would like my child photographed with his/her brother/sister in school.

Names: _____ class _____

_____ class _____

_____ class _____

Please include names and ages of any older/younger brothers/sisters who will also be photographed

Names: _____ age _____

_____ age _____

_____ age _____

Signed _____ Date _____

Please complete and return the attached reply slip by **Monday 11 September** if you want a family photograph to be taken.

Please take your child to their classroom as normal by 8:45am and then come to the hall, take a ticket and wait for your turn. **Please do not bring your child to the hall as their teacher will not know that they are in school.**