Middle, High & Secondary School Admissions 2018/2019



Closing Date
for Admissions Applications
31 October 2017

Northumberland
Northumberland County Council

admissions.northumberland.gov.uk

TIMETABLE OF DATES

11 September 2017: E-admissions portal opens.

Information, Handbooks and application forms available on the Council's website at:
admissions.northumberland.gov.uk

Paper forms available on request from: School Admissions Team, Wellbeing and Community Health Services Group, Northumberland County Council, County Hall, Morpeth, Northumberland NE61 2EF.

31 October 2017: Closing Date for Applications: E-admission portal closes at 12 midnight. Applications received after this date are considered late.

1 March 2018: Parents notified of the outcome of their applications for school places

15 March 2018: Last date for offers to be accepted by parents.

DEADLINE FOR APPLICATIONS

31 October 2017

OFFERS DAY

1 March 2018



Dear Parent / Carer

Northumberland is an outstanding place to live. We also want to ensure that education in the County offers the best possible life chances for our young people.

Your first application for a school place for your child is exciting but can also be confusing and worrying. The same can be said if your child is changing between schools at the end of a phase. Do we know everything there is to know? Have we made the right choice?

The Council has written this Handbook as a guide and aid for these important decisions.

The Handbook contains an explanation of the way schools in Northumberland are organised, the Schools' Admission policies and how to apply for your preferred school(s).

We include other information which will also be of use. The different school partnerships are explained as well as more general information.

More detailed information can be obtained from individual schools where they will explain the opportunities they can give. It is advisable to contact the individual schools you are interested in before submitting your application. I am sure they would welcome your interest.

A good education gives every young person the foundation for achieving to the best of their potential. The County Council wants to see every child given the best possible chance by providing the very best opportunities in education across Northumberland.

Schools are part of their communities and we encourage parents, and carers to be involved by becoming a Governor of the school, supporting the Headteacher and the staff team or by joining in with school activities.

All Northumberland Schools are inspected by Ofsted, the body that ensures that schools are educating and looking after children correctly. The reports are published and include their findings on how the school has performed in Teaching and Learning and its culture. It may be helpful to access the reports for the school's you are interested in either by contacting the school or via the website: www.ofsted.gov.uk.

Further useful information including an online version of this Handbook can be found on the Council's website: admissions.northumberland.gov.uk

It is hoped that this Handbook provides all the information you need and has been designed to take you through the process without problems. If you have any queries or need further help to fill in the application forms then please contact the School Admissions Team on 0345 500 6400.

Children are our future and we want their years at school to be enjoyable. We want them to be happy in an environment they feel safe in. We want them to grasp every opportunity and be able to make their own choices.

We can achieve this with your support. I hope you find this guide helpful in making the right choices for your children.

Best wishes,

Cllr. Wayne Daley
Cabinet Member for Children's Services.

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DATA PROTECTION

In order to provide an effective education system that can respond to the needs of all children, systems are used that improve and standardise communication between schools and the County Council. Much of this data is held on computer systems and is subject to the Data Protection Act. The Data Protection Act says that information must only be used for the purpose for which it is collected. In the case of each child, the information will only be used by teachers to help the child's progress, by the DfE and educational professionals. Parents may request to know what information is being held in relation to their child by writing to the headteacher of the child's present school. Further information regarding Data Protection can be obtained from the Northumberland County Council (NCC) website: www.northumberland.gov.uk. A link to this information is under **About the Council** then **Contact Us** then **Information Governance (to the right of the page)**.

INTRODUCTION AND WELCOME

Choosing Your Child's School

One of the most important decisions you will make about your child's education will be deciding which school you would like your child to attend. Making that choice can involve a great deal of research and planning. The most important thing you can do before expressing your preferences is to find out as much information as possible about the school(s) you are interested in.

You do not have a right to choose which school your child will go to, you only have a right to express a preference. Our ability to meet your preference will depend on the demand for places at an individual school, and the number of places available.

Visit the School

One of the best ways to assess a school is by visiting it in person. You should make an appointment with the Headteacher if you wish to visit a school.

Consider the location of the school. When your child is older, will they be able to get to school alone?

A visit to a school does not indicate that you have been offered a place, nor does it give priority for places. Parents should not assume that a visit to a school constitutes any obligation on the part of the school or Local Authority to provide a place in that school.

Obtain the school prospectus

Schools are required to publish an online prospectus. The prospectus can tell you more about a particular school than the Admissions Handbook. The Local Authority does not keep copies of individual school prospectuses; they can only be obtained from schools or school websites.

Check the performance tables

Every year the Department for Education (DfE) publishes Schools and Colleges Achievement and Attainment tables (formerly performance tables) for First and Primary, Middle, High and Secondary Schools. You can obtain a copy of a schools performance tables by contacting the DfE on 0800 242322 or on the DfE website at: **www.DfE.gov.uk/performancetables**.

Research Ofsted reports

It may be helpful to read Ofsted reports which are produced by the Government's School Inspectors. A report is available for every school and you can obtain copies from the school. They can also be found on the Ofsted website **www.ofsted.gov.uk/reports**.

Admission Numbers

All schools have a Published Admission Number (PAN) based on the size of the school building and their capacity to accommodate pupils. Once an admission number has been set, the admissions authority must respect that number. Pupils will not be admitted above the Published Admissions Numbers unless exceptional circumstances apply.

Oversubscriptions

Some schools regularly have more applications than there are places to offer. Check the oversubscription table on page 65 in order to assess your likelihood of success in securing a place at your preferred school for your child.

USEFUL INFORMATION

SECTION 2



TERM TIME HOLIDAYS

Headteachers have the discretion to grant leave, but they will only do this in exceptional circumstances. If a headteacher grants a leave request, it will be for them to determine the length of time that the child can be away from school. Leave is unlikely to be granted for the purposes of a family holiday.

It is an offence to take your child on holiday during term time without consent from the school. Parents will be fined.

School Holiday Dates

School holiday dates for 2018/2019 are on the Northumberland County Council website you can access the dates by following the link below**:**

www.northumberland.gov.uk/schooldates

Teacher Training Days

As well as the School Holiday list schools are closed for a total of 5 Teacher Training Days per academic year. Your child's school will provide parents with details of their teacher training days. Details of the Teacher Training Days can also be found by following the link below on the Northumberland County Council website or by telephoning the School Admissions Team on 0345 500 6400.

Teacher Training Days are **subject to change** and are updated on a regular basis, the most up to date version can be accessed on the Northumberland County Council Website by following the link below:

www.northumberland.gov.uk/schooldates

CONTACT DETAILS

You can contact the Northumberland County Council's Admissions Team on 0345 500 6400 or obtain general information from:

admissions.northumberland.gov.uk

School Admissions - (Middle and High/Secondary)
Application for Middle and High/Secondary School places (September and in-year transfers)

admissions.northumberland.gov.uk

School Transport Tel: 0345 600 6400
Email: educationtransport@northumberland.gov.uk

Neighbouring Local Authorities:

Newcastle City Council
Civic Centre
Barras Bridge
Newcastle upon Tyne NE1 8PU
Tel: (0191) 2787878
Email: admissions.information@newcastle.gov.uk
Web: www.newcastle.gov.uk

North Tyneside Council
Education Offices
Quadrant
The Silverlink North
Cobalt Business Park
North Tyneside NE27 0BY
Tel: (0191) 6438724
Email: school.admissions@northtyneside.gov.uk
Web: www.northtyneside.gov.uk

South Tyneside Council
Town Hall
Westoe Road
South Shields
Tyne and Wear NE33 2RL
Tel: (0191) 424 7767
Email: school.admissions@southtyneside.gov.uk
Web: www.s-tyneside-mbc.gov.uk

Durham County Council
County Hall
Durham
DH1 5UJ
Tel:: 03000 265 896 /03000 265 892
Email: schooladmissions@durham.gov.uk
Web: www.durham.gov.uk

Gateshead Council
Dryden Centre
Evistones Road
Low Fell
NE9 5UR
Tel: 0191 433 2757 / 2756 / 2109
Email: schooladmissions@gateshead.gov.uk
Web: www.gateshead.gov.uk

Cumbria County Council
School Admissions and Appeals
Children and Families Service
Cumbria House
117 Botchergate
Carlisle CA1 1RD
Tel: (01228) 221582
E-mail: school.admissions@cumbria.gov.uk
Web: http://www.cumbria.gov.uk

Other organisations:

Department for Education (DfE)
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Tel: 0370 0002288
Email: info@DfE.gsi.gov.uk
Fax. 01928 794248

Web: www.gov.uk/government/organisations/department-for-education

Every year, Performance Tables are published by the Department for Education (DfE). To obtain a copy of these tables you can either ring the following number 0800 242322 or visit the website at www.DfE.gov.uk and view them online.

Ofsted
Office for Standards in Education (England)
Piccadilly Gate
Store Street
Manchester
M1 2WD

Tel: 0300 123 4234
Email: enquiries@ofsted.gov.uk
Web: www.ofsted.gov.uk

You may also be interested to know that the Government's School Inspectors produce a report for every school and copies of those reports are available from the school or via the Ofsted website: **www.ofsted.gov.uk/reports**

Office of the Schools Adjudicator
Mowden Hall
Staindrop Road
Darlington DL3 9BG

Tel 01325 735303
Fax 01325 391313
Email osa.team@osa.gsi.gov.uk
Web www.education.gov.uk/schoolsadjudicator

ADMISSION ARRANGEMENTS 2018/19

SECTION 3



Admission Arrangements for 2018/2019

The Admission Arrangements are governed by the Co-ordinated Admission Scheme for schools in Northumberland.

Full copies of the Co-ordinated Admission Scheme can be found on the Northumberland County Council website at: **admissions.northumberland.gov.uk**.

If you live in Northumberland and wish to apply for a school inside or outside of the County, you must complete the Northumberland Common Application Form. We will write to you on **1 March 2018** to let you know whether your application has been successful.

If you live outside of Northumberland and wish to apply for a Northumberland School, you must complete a Common Application Form from your home local authority. Your home local authority will let you know whether your application has been successful by the **1 March 2018.**

The questions and answers in this section are designed to explain the process you must go through to apply for a place in a Northumberland school and to provide further information to enable you to express the best preferences possible for your child's education.

How are schools organised in Northumberland?

Some school partnerships in Northumberland are organised as First, Middle and High Schools, whilst other partnerships are organised as Primary and Secondary and some have a mixture of both.

First Schools are for children aged 4 to 9 (Reception and years 1 to 4)
Middle Schools are for pupils aged 9 to 13 (years 5 to 8)
High Schools are for pupils aged 13 to 18 (years 9 to 13)

Primary schools are for pupils aged 4 to 11 (Reception and Years 1 –6)
Secondary schools are for pupils aged 11 to 18 (Years 7—13)

Please see Section 6 for information about school organisation.

There are also two all age Academies in Northumberland; Bede Academy in Blyth and The Northumberland Church of England Academy in Hirst, Lynemouth and Newbiggin. Both Academies take children aged 3 – 18. Parents of pupils who enter either of the academies at aged 4 will not need to make any further applications for school places unless they wish to transfer out of an academy. Bede Academy also has an entry point at age 11 (Year 7).

All Northumberland High and Secondary Schools have sixth form provision for pupils who wish to continue studying beyond the age of 16. Whilst most pupils who have Special Educational Needs or Education Health and Care Plan (EHCP) are taught within the First, Middle, High and Secondary School system, some attend Special Schools or units. There are 8 Special Schools in Northumberland (see page 65).

What are school partnerships?

Each school partnership is made up of one High or Secondary School, its feeder Middle Schools where appropriate and their feeder First or Primary Schools. The teachers in each partnership work closely together and share information about pupils' progress and needs, and plan joint activities.

What is meant by the school's catchment area?

The catchment area is the defined geographical area from which a school will expect to take in children. Most Northumberland schools have a catchment area. You should check whether you live in the catchment area for your preferred school before applying. The School Admissions Team can advise you on the appropriate catchment area school for your postcode.

Catchment maps are also available online and can be accessed through the Northumberland County Council website: http://map.northumberland.gov.uk/schools/ Alternatively these can be obtained by contacting the School Admissions Team.

Where can I find out about the schools in my area?

Within this handbook there are the addresses and telephone numbers of all schools in Northumberland. You can see all the schools together with the schools they feed into in Section 6. You can see which First Schools feed into which Middle Schools.

Section 6 also provides the following information about each school:

The relevant Admission Authority for the school.
The Published Admission Number (PAN) for the school.
Schools to which children are expected to transfer to or from.
The number of pupils admitted in the previous September.
Other information you might find useful.

How do I apply for a school place for my child?

You must apply to the Local Authority area in which you live. Each local authority has its own Common Application Form which you will need to complete even if you are applying for a school outside your Local Authority area. Only apply on a Northumberland County Council application form if you live in Northumberland.

The admissions portal for online applications opens on 11 September 2017:
https://schadm.northumberland.gov.uk/ccsenterprise_admissionsonline_live/

You should complete an application setting out the schools they would prefer your child to attend. You can express preferences for up to 4 schools. You need to set out the reasons for your preferences, using the criteria for prioritising applications: ***stating a preference is not making a choice, places are allocated according to equal preference***.

The criteria for Community and Voluntary Controlled Schools are set out in Section 4 of this handbook. The oversubscription criteria for each Church Aided School, Foundation School, Trust School and Academy are set out in Section 5 of this handbook.

If you are applying to a Church Aided School or an Academy you may be asked to complete a supplementary form asking for additional information relevant to your application for that school. This form can only be obtained from the school you wish to attend. You should check with the school to see if a supplementary form is needed.

Parents applying for more than one school are also asked to rank these in order of preference. Sometimes not all school preferences can be met because there may be more applications than places available at schools.

The full admissions policy for Community and Voluntary Controlled Schools can be found on the Northumberland County Council website at **admissions.northumberland.gov.uk**

Admissions criteria for Voluntary Aided, Foundation and Trust Schools and Academies can be found in Section 5 of this handbook. Full copies of the admission arrangements for these schools can also be obtained from the school.

What is equal preference? How does it work?

The statutory 'Equal Preference System' is used to allocate school places. This means that:

- All preferences stated are initially looked at individually regardless of the order in which they have been ranked.
- The order that preferences have been ranked becomes important when it is possible to allocate a place for a child at more than one preferred school.
- In this instance a place will be offered at the available school you have ranked the highest.
- It is possible that applicant (A) who ranked a school as a lower preference, could be allocated a place ahead of other applicants who ranked the same school as a preference, if s/he (A) meets one of the higher oversubscription criteria.
- Where the child is not allocated a place at any of their preferred schools and is resident within another Local Authority, Northumberland Local Authority has no duty to allocate a place in another Northumberland school.
- Where the child is not allocated a place at any of the preferred schools and is resident in Northumberland, you will be offered a place at the nearest school with one available.

Why are Looked After Children and former Looked After Children given high priority?

The Government directs Local Authorities to give priority to children who are or who have ever been in the care of a Local Authority. There is also an expectation that when a child in care has to move within the school year, he or she is placed in a new school within 20 days of moving. If your child falls into this priority group you should ensure that the school admissions team is aware of this on application.

What happens if my child has a Statement of Special Educational Needs? Or an Education Health and Care Plan (EHCP)?

When a school is named on a child's Statement of Special Educational Needs or Education Health and Care Plan (EHCP), a place must be given to this child before any other places are allocated. However, this can only happen if it is known before the allocation process begins.

However, if your child has a Statement or an EHCP and you are unsuccessful in gaining a place at your preferred school, you may appeal to the SEN Tribunal. Parents of children with a Statement or EHCP cannot appeal to the Admissions Appeal Panel.

What do I need to provide if I think that I qualify under the social/medical criterion?

If you think that you or your child matches this criterion for admission to a specific school then you must provide strong evidence to support your case.

Your evidence must be provided by a professional body involved with the family or the child. The professional must be independent of both the family and the school and the evidence must relate specifically to the school for which the application is being made and must demonstrate clearly why it is the only school that can meet the child's needs.

You should not assume that your submission of the relevant evidence will be sufficient to allocate a place.

Evidence that is not provided by the closing date for applications or at an appeal will not be considered later and will not alter your place on the waiting list for the school.

How are admissions to schools decided?

All applications are matched to an oversubscription criterion within the relevant admissions policy. Most Northumberland schools are County Council maintained schools but voluntary aided schools, trust schools, free schools and academies set their own admission arrangements with their own oversubscription criteria. Individual school admission arrangements can vary significantly to those of the Local Authority and so parents should read them carefully before applying for a place. Within each criterion every applicant is ranked according to home to school distance. Using each criterion sequentially places are offered until the year group is full.

You should not make four preferences for the **same** school. There is a high risk that you will be unable to obtain a place in a school near to your home, or in the case of out of county families you could be offered no school place at all.

You cannot assume that you will be offered your first preference school; in a few cases parents may find that none of their preferences can be offered.

You should list as many preferences as you are able to (up to four) and one of these should be your catchment school.

Which address will be used in determining my child's priority for admission?

The address of the parent with whom the child normally lives will be used in the allocation process. It is not possible to use an alternative address such as the address of the grandparents or a child minder.

In some cases, for example where shared parental living arrangements are in place, a child's address may be difficult to determine. In these circumstances the address used for child benefit purposes will normally be used, i.e. the address of the parent claiming the benefit. If that is not available, then the address on the NHS medical card can be used.

Unfortunately, a small number of parents each year try to secure a place for their child by either providing false information or withholding relevant information on residency or planned residency.

In the case of oversubscribed schools all successful applicants may be asked to produce proof of residency, to willingly provide false information is fraud.

If a place is obtained on the basis of false information, such as an incorrect address, it will be withdrawn.

What are the arrangements for forces families moving into Northumberland?

The School Admissions Code allows admission authorities to make special arrangements for returning families as long as they are posted to Northumberland and the posting is supported by an official letter that declares a relocation date and a Unit postal address or quartering area address.

Where a forces family is moving into Northumberland of their own volition the normal admission arrangements apply.

If I don't name my catchment school, will a place be kept for my child anyway?

If your catchment school is oversubscribed, places will be allocated to those who have applied for it. If you do not name the catchment area school on your application form, we cannot guarantee a place will be available should you be unsuccessful in obtaining a place at the other schools for which you have expressed a preference. In addition, you will also lose any possible entitlement to transport as set out in the County Council Home to School Transport Policy (this can be found by following the link on the School Admissions page). We advise that your catchment school is always included as one of your preferences.

What is meant by greater catchment area?

The greater catchment area for a school is the catchment area of the high or secondary school. For example you may not live in the catchment area of the middle school you prefer but if you live in the catchment area of the high school it feeds into you are in greater catchment.

Where do I get an application form for admission to a Middle, High or Secondary School from?

Parents of children currently in Northumberland First, Primary and Middle Schools will receive information from their current school explaining that an application needs to be made.

Telephone enquiries should be made on 0345 600 6400

Preference forms for all children are also available from School Admissions in County Hall, Morpeth or the County Council's website **(admissions.northumberland.gov.uk).**

For online applications:
https://schadm.northumberland.gov.uk/ccsenterprise_admissionsonline_live/

What if I want my child to go to a school outside Northumberland?

You must complete a Northumberland Common Application Form naming your out of county school and return it to the School Admissions Team. We will then co-ordinate your application with the appropriate authority and let you know if they are able to offer your child a place.

I live outside Northumberland but my child already attends a Northumberland school – which form should I complete, where do I send it and who will tell me if the application has been successful?

You should complete a form for the Local Authority area you live in. You should return your form to your Home Authority as directed on your Local Authority's application form.

Your Local Authority will then give us a list of all children in their area applying for Northumberland schools. Your child's application will be on this list along with any others. We will let your Home Local Authority know whether we can offer your child a place. **Your Home Local Authority will write to you on Offers Day (**1 March 2018) to let you know if your application has been successful.

What is the closing date for applications?

The closing date for application is, **31 October 2017**. If you return your application after **31 October 2017** your application will be classed as late unless exceptional circumstances exist. The Local Authority will consider your reasons, provided they are received before **8 January 2018**. If the LA considers your reasons are exceptional your application will be considered along with those received on time. Examples of what may be considered as exceptional circumstances are a family who have just moved into the area (proof of ownership or tenancy agreement will be required). If your reasons are not exceptional then your application will not be processed until after **1 March 2018**. You should be aware that this will reduce your chance at gaining a place at the school you want.

What do I do if I feel I have exceptional grounds for a late application or change of preference?

If you feel that there are exceptional reasons for this, please contact the School Admissions Team on 0345 500 6400.

What do I do if I move house after I have submitted my application?

You will need to provide proof of purchase or residency before your child's record can be changed.

If my application is considered as a late application, what will happen?

If your application is late and is not considered as exceptional, you will not be offered a place on 1st March 2018. This will be the case even if you live in the catchment area for the school. If you are a Northumberland resident you will get an offer on or after 16th March 2018.

When will decisions be made?

You will be notified of the offer of a school place on **1 March 2018** by email, if you applied online, or by letter if you submitted paper application.

Please do not contact the School Admissions team before 1 March 2018 regarding your allocation as they will be unable to give you an answer.

If I apply for more than one school, will I be offered a place at each one?

You can apply for up to 4 schools, but we will only offer a place at one of these schools. When it is possible to offer a place at more than one school, we will offer the school you have ranked highest. This is why we ask that you place the school you would most want your child to attend as number one.

What if my application is for another year group?

Applications to other year groups in all other Middle, High and Secondary schools will be dealt with after 16 April 2018.

Northumberland County Council will process applications for residents in local authorities that have a transfer age of 11+ at the same time as it does its 9+ transfer group.

My child has been offered a place at a school. What happens next?

If you are happy to accept a place at the school offered to you then do this on-line if that is how you applied. If not, simply return the tear-off slip on your offer letter to the school. The school will then contact you to let you know details of any planned visits and/or parents information meetings.

What can I do if my child does not get a place at the school I would like him/her to attend, can I appeal?

Parents have the right to appeal. Admission appeals are heard by an independent panel, which will decide whether the effect of admitting additional pupils to a full year group is outweighed by the effect on the individual child of not being admitted into the school.

An Appeal Panel cannot change the admissions policy or the over subscription criteria nor can it consider questions over the way in which the County Council organises its schools or the way the school organises its classes.

The Panel is convened at the request of parents to consider the merits of their individual cases and its decision is binding on the school and the Admission Authority.

If your child has a Statement of Special Educational Needs or Education Health and Care Plan and you are unsuccessful in gaining a place at your preferred school, it is the SEN Tribunal that hears the appeal. Parents of children with a Statement or Plan cannot appeal to the Admissions Appeal Panel.

Full details of appeal arrangements are available on the Council's website. Following an unsuccessful appeal the County Council will only consider a re-application for the same school during the same academic year when it is clear there has been a significant and material change in the circumstances of the case. Appeals must be lodged within 30 school days of receipt of the refusal letter.

Voluntary Aided Schools, Foundation Schools, Trust Schools and Academies organise their own appeals. Parents should contact the school for information on how to appeal for a place in those schools.

Can my child's name go on a waiting list?

In those cases when an application for a place has been refused, the child's name will be placed on a waiting list. If a place becomes available it will be allocated using the oversubscription criteria. It is possible for your place on a waiting list to change when new requests for places are received.

What if I am moving home in-year?

Parents sometimes move house during their child's time at school. When distance permits, parents often wish their child to continue in their present school in the interests of educational continuity. When the move means that the parents are no longer living within the designated catchment, the child may continue at the school. However, when the return travelling time is greater than the recommended 90 minutes a day for pupils of First School age, 90 minutes a day for pupils of Middle School age or 150 minutes a day for pupils of High School age, parents are strongly urged to consider moving their child to a school nearer to their new home. This is because long travelling times can have a detrimental effect on a child's education and limits their ability to take part in after school activities.

Additionally, any entitlement to home to school transport to the child's present school will discontinue if:

The school is no longer the appropriate school for the new home address,
or
The school is not the nearest school for the new home address
or
The school is not the nearest school for attending on denominational grounds,
or
The travelling times are greater than those set out above.

Transport could prove costly to parents if their child remains at their present school.

Do I need to think about school transport?

School transport is explained in the Northumberland County Council Home to School Transport Policy. Generally speaking transport will only be provided to your catchment school or the school nearest to your home address and in accordance with statutory legislation.

Children from low income families have separate eligibility criteria which are set out in the school transport policy. However, please note that being eligible for free home to school transport to a school does not guarantee a place - transport arrangements are only decided once a place at a school has been allocated.

All applications for free transport will be made using the latest Home to School Transport Policy in the context of the school system in the area at that time. This means that it is possible that younger siblings may not be eligible for transport costs in the same way as the older brothers or sisters. You are advised to check eligibility for transport before you apply if you are requesting a place at a school other than the catchment school

Please contact the School Admissions Team or the Home to School Transport Team for further advice.

If my child has a brother or sister in the school, will he or she be allocated a place at that school?

Not necessarily. Attendance at a school by an older brother or sister is only one of the factors taken into account when allocating places at schools that are oversubscribed. Parents need to consider that they may find themselves in the position of siblings attending different schools.

Parents are advised to check the admission arrangements for preferred schools.

What if my child is unable to attend school?

There may be occasions when children are temporarily unable to attend school e.g. because of long-term illness or permanent exclusion. At such times the Local Authorities Education Welfare Service will liaise with schools and other involved agencies in order to make alternative educational arrangements.

What if I want to educate my child other than at school?

Some parents may choose to educate their children other than at school. Often this means electing to educate a child at home. The County Council has a legal duty to ensure that children who are not educated at school do receive an education that is suitable to their age and needs. The County Council's Education Welfare Service fulfils this role. The will offers guidance and support to parents who wish to educate their child other than at school. For a copy of the County Council's guidelines on Elective Home Education , please contact the Education Welfare Service, either by email at educationwelfareservice@northumberland.gov.uk or telephone: 01670 622800.

Can my child go into Year 12 or Year 13 (the Sixth Form) at another High and Secondary School?

Your child can apply for a place in the sixth form of another high and secondary school. Applications should be made directly to the school. The school will let you know what the entry requirements are for your child's chosen programme of study.

For schools where external pupils are admitted to Year 12, High and Secondary Schools must publish an admissions policy. This policy should state the number of students that will be admitted to school for the first time. It should also give the oversubscription criteria. Entry criteria for pupils transferring from Year 11 should be the same as for external applicants and entry should not depend on attendance, behaviour records, or perceptions of attitude or motivation.

No parents or students should be interviewed as part of the application or admissions process and it should be made clear to parents and students that any meeting such as information evenings form no part of the admissions process.

Any applicant who is refused entry into a Sixth Form has the right of appeal to an Independent Appeal Panel and the decision of that panel is binding on both the Admission Authority and the school.

What if I have a complaint about a school?

Each school has a complaints procedure, details of which can be requested from the Headteacher. The County Council also has a complaints procedure, details of which can be obtained by calling Wellbeing and Community Health Services Group on 0345 600 6400.

Things to watch for

Dates Do not miss the closing date for the common application form. Also check dates for any supplementary forms.

Priority categories If you think your child fits a particular priority category you must mention this on the form for it to be considered. Check what evidence you need to provide and provide it.

Address What proof of address will be needed? If parents live apart and a child spends part of the week with each, whose address can be used?

Siblings Check who counts as a brother or sister particularly if stepfamilies are involved.

Medical or social need You need supporting documentation from a doctor, psychologist or social worker or other professional third party.

Supplementary forms Some schools, particularly faith schools, have a supplementary form. This is an extra form for further information about things like church attendance. It does not replace the Local Authority's Common Application Form. Check where and when you need to send this and what evidence you need to provide.

IMPORTANT

If you live in another Local Authority area you should apply through your Home Local Authority.

Admissions Policy for Northumberland County Council's Community and Voluntary Controlled Schools

SECTION 4



Northumberland County Council Admissions Policy for Community and Voluntary Controlled Schools - 2018/19

These admission arrangements do not cover VA Schools, Trust Schools or Academies. (Details of Academies/Trust Schools who have decided to use the Northumberland County Council Admissions arrangements can be found on Page 31.)

Admission to Middle, High and Secondary schools

1. The County Council's admission arrangements reflect the requirements of the School Admissions Code which can be found on the DfE website.

1.1 The County Council is obliged to admit all applicants to a particular school provided these do not exceed the school's Published Admission Number (PAN).

1.2 The Published Admission Number of each school for entry in September 2018 is published in the Admissions Handbook.

This publication will be available from September 2017 and can be provided by the School Admissions team on request. Full admission arrangements can be found on the Northumberland County Council website.

1.3 In accordance with the School Admission Code, children with a Statement of Special Educational need or an Education Health and Care Plan (EHCP) where the school is named in the Statement or EHC Plan will be given priority of admission.

In addition, those children who are deemed to be 'looked after' or who have previously been 'looked after' will be given priority of admission.

The priority order for considering the remaining applications is as follows:

1. Children living within the catchment area of the school and those on whose behalf firm evidence is presented that they will be living in the catchment area by the appropriate admission date.

2. Children with an exceptional social or medical reason that means that they can only attend that specific school (for example, where the child or one or both parents has a disability that means that the child can only go to one school).

   - Strong supporting evidence must be provided from a professional body involved with the family or the child.
   - The professional must be independent of both the family and the school
   - The evidence must relate specifically to the school for which the application is being made and must demonstrate clearly why it is the only school that can meet the child's needs

   No assumptions should be made that the submission of the relevant evidence will, in itself be sufficient to allocate a place.

   *NOTE: Supporting evidence **must** be submitted at the time of application. If you apply online you must post your information to the School Admissions Manager by 15 January 2018.*
   You will not be allocated a place under this criterion if you omit to send to the School Admissions Manager a written statement from a professional third party by 31 October.

3. Children resident in the greater catchment area of the school partnership who have siblings already in the school who are expected to be on roll at the school at the time of admission. Evidence must be presented to confirm that the child will be living in the greater catchment area by the appropriate admission date.

4. Children resident in the greater catchment area of the school partnership who are expected to be on roll at the school at the time of admission. Evidence must be presented to confirm that the child will be living in the greater catchment area by the appropriate admission date.

5. Children who have a sibling who already attends the school, including sixth form ,and who is expected to be on roll at the school at the time of admission.

For the purpose of admissions siblings are deemed to be brothers and sisters, step brothers and sisters, adopted brothers and sisters and other children who reside permanently in the household and are treated as siblings.

6. Requests on behalf of pupils which are based on the need to maintain continuity of educational provision within the feeder pattern of Northumberland's system of schools.

   Important: This criterion does not apply to those children who have entered a school in the final year before transfer.

7. Children on whose behalf preferences are expressed on grounds other than those outlined above.

1.4 Parents may be asked to provide evidence of residency if the requested school is oversubscribed. In instances where it is demonstrated that a place at a preferred school has been obtained on the basis of a false statement of address, the County Council reserves the right to discount the clause covering attendance at a feeder school when considering an application for a place on transfer to the next stage of schooling.

1.5 Where there are more applications than places available children from multiple births will be given priority within each of the above criterion. If a further tie break is necessary distance between home and the school will be used to prioritise applications (see below).

1.6 Should it prove necessary, because places are limited, to distinguish between pupils in any given category priority will be given to those who live nearest to the school, measured in a direct line ('as the crow flies') from the front door of the home to main gate of the school. The distance checker is contained within the EMS school admissions software using GIS data. Distance checking is an integral function within the school admissions software ensuring consistency in measurement.

1.7 Applications on behalf of children who are resident in other Local Authority areas will be considered in the same way as applications from Northumberland residents.

1.8 Children with disabilities will be treated no less favourably than other applicants for admission. Schools are under a duty to make reasonable adjustments to ensure that pupils with disabilities are not placed at a substantial disadvantage, and no child will be refused a place on the grounds of disability. A pupil has a disability if he or she has a physical or mental impairment that has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities.

1.9 The County Council reserves the right to vary these criteria within the relevant year to take account of revisions to legislation or its interpretation by the courts.

1.10 In cases when an application for a place has been unsuccessful, the child's name will be placed on a reserve list for the school in question under the appropriate Co-ordinated Scheme. Under the Co-ordinated Scheme, reserve lists will be maintained until the end of the school year to which they relate.

1.11 Those parents whose application to a school has been unsuccessful will be notified of their right of appeal to an Independent Appeal Panel. The School Standards and Framework Act 1998, gives this right to all parents whose application for a school has been unsuccessful. The decision of an Appeal Panel is binding on both the Admission Authority and the school. The School Admissions Appeals Code can be found on the DfE website at: **www.DfE.gov.uk**.

Definitions used under the policy

'**Parents'** include all those people who have a parental responsibility for a child as set out in the Children's Act 1989. Where responsibility for a child is 'shared', the person deemed to be the person responsible for completing the application is the person receiving Child Benefit and whose address will be used for admission purposes.

Parental Responsibility (from current guidance):

Unless otherwise determined by a court order:

- Mothers automatically have parental responsibility.
- Fathers also have parental responsibility for a child if the father is married to the mother at the time of the child's birth. This continues after any divorce/separation/remarriage even if the child lives apart from them.
- Unmarried fathers have parental responsibility where the mother and father register the birth of the child together (this is an amendment to the Children Act 1989, which came into force on 1st December 2003 and is not retrospective).
- Unmarried fathers, step-parents, relatives and other persons can obtain parental responsibility but they do not have it automatically. In such cases parental responsibility can be granted through a residency order; being appointed a guardian; being named in an emergency protection order (limited to taking reasonable steps to safeguard or promote the child or young person's welfare); or by adoption.

In case of dispute between parents, where more than one parent has parental responsibility and they do not agree to an application being made to a particular school, a temporary school place will be offered until any dispute is resolved by both parents as a personal matter.

'Siblings' are deemed to be brothers and sisters, step brothers and sisters, adopted brothers and sisters and other children who reside permanently in the household and are treated as siblings.

2 Publication of the Local Authorities Admissions Handbook (2018/19)

The Admissions Handbook for September 2018 entry will be available from the beginning of September 2017.

3 Admissions timetable

11 September 2017:	E-admissions portal opens.
11 September 2017:	Common Application forms together with Admissions Information and School Prospectuses are made available to parents.
31 October 2017:	Closing Date for Applications: E-admission portal closes.
25 January 2018:	Last date to notify the County Council of changes to applications eg change of address.
1 March 2018:	Parents notified of the outcome of their applications for school places
15 March 2018:	Last date for offers to be accepted by parents.

Admission Policies for Voluntary Aided and Foundation Schools, Trust Schools and Academies

SECTION 5



Types of school

The admissions authority is the official body which decides the rules on how children will get a place at the school and who is offered a place. Different types of school have different admission authorities**. The headteacher is not part of the admissions authority and plays no part in deciding admissions to the school.**

Type of School	**Admissions Authority**
Community	Local Authority
Voluntary Controlled	Local Authority
Voluntary Aided	Governors
Foundation/Trust	Governors
Academies	Academy Trust

The admission policy for each school is important. You should check the admissions criteria for each school that you are considering for your child to see what level of priority you have. If a school has been consistently oversubscribed and you have a low priority you should think seriously about the likelihood of your child being allocated a place there.

Please note that these are not the full policies for schools. For the complete school policy contact the school you are electing as your preference.

VOLUNTARY AIDED SCHOOLS

Dr Thomlinson C of E Middle School	32
St Mary's C of E VA Middle School, Belford	33
St Joseph's RC Middle School, Hexham	34

TRUST SCHOOLS AND ACADEMIES

St Benet Biscop Catholic Academy	35-36
ASHINGTON HIGH SCHOOL	37-38
HAYDON BRIDGE HIGH SCHOOL	39
BEDE ACADEMY Secondary Years (Year 7 to Year 13)	40
THE THREE RIVERS LEARNING TRUST (ACADEMY) The King Edward VI School Morpeth Chantry Middle School Newminster Middle School	41
Ponteland Middle	43
Richard Coates C of E School	44-45
CAREER COLLEGES Northumberland College	46-47

The following Academies/Trust Schools have decided to use the Northumberland County Council Admissions arrangements (Page 25) for the September 2018 intake:

Berwick Academy, Cramlington Learning Village, Meadowdale Academy, The Blyth Academy, Haltwhistle Middle School, Bellingham Middle School, Hadrian Learning Trust (Hexham Middle School, Queen Elizabeth High School).

However, each academy will make the decision about which children to admit in accordance with these arrangements

Some of the above schools require an additional form giving further details eg religion, which will enable them to correctly apply their criteria. You should contact your chosen school to ask whether an additional form is required.

It is the parents responsibility to provide the evidence requested to the school by the closing date of 31 October 2017.

NOTE: Statement of Special Educational Needs also refers to the Education Health and Care Plan (EHCP)

DR THOMLINSON C.E. MIDDLE SCHOOL

The governing body of Dr Thomlinson voluntary aided Church of England School is the Admissions Authority for the school and they intend to admit up to 60 pupils to the Year 5 group in **September 2017/18**. This arrangement follows consultation between the governing body, the LA, all other schools in the area and all other Admission Authorities in the area.

The school is open to receive applications for admissions from the parents of all children. We must give priority to children in the care of the local authority (looked after children) and those with a statement of special educational needs, which names the school.

In the event of the number of applications exceeding the number of places available, priority will be given to applications in the order of priority indicated below.

Over-subscription Criteria

1. Children who reside within the catchment area of the school and those on whose behalf firm evidence is provided that they will be resident in the LA defined catchment area by the appropriate admission date.
2. Children with a sibling at the school at the time when they would be admitted to the school.
3. Children of parent/s worshipping regularly and frequently within the Church of England or another Christian Church who wish their child to attend this school because of its Christian foundation. (Regularly and frequently is defined as attendance at least once per month over the last twelve months. It is sufficient for just one parent/carer to attend).
4. Children who have special medical needs or other special circumstances, (supported by medical/ professional opinion).
5. Other children.

Tie Breaker

Where there are places available for some but not all applicants within a particular criterion, distance will be measured in a straight line (i.e. as the crow flies) from the front door of the child's home address to the main entrance of the next nearest available school, with preference given to those whose home address is furthest from an alternative school. Where is it necessary to further differentiate between applicants living the same distance from the school priority will be decided by random allocation.

Waiting List

The school office will maintain a waiting list of applicants until 31 December each year. In the event of a place becoming available in the appropriate class during this time and there being more applicants on the waiting list than places available, the selection criteria and tie breaker indicated above will apply.

ST MARY'S C OF E VA MIDDLE SCHOOL BELFORD

The Governing Body of St Mary's Voluntary Aided Church of England Middle School is the Admissions Authority for the school and they intend to admit up to 30 pupils to the Year 5 group in September 20017/18. This arrangement follows consultation between the governing body, the LA, all other schools in the area and all other Admission Authorities in the area.

The school is open to receive applications for admissions from the parents of all children. We must give priority to children who are currently, or have ever been in the care of the local authority, looked after children and those with a Statement of Educational Needs which names the school.

In the event of the number of applications exceeding the number of places available priority will be given to applications in the order of priority indicated below.

Over-subscription Criteria

1. Children with a brother or sister at the school at the time when they would be admitted to the school.

2. Children of parents worshipping regularly and frequently at the Parish Church of St Mary's, Belford and St Hilda's Lucker.

3. Children who live in the Parishes of St Mary's Belford and St Hilda's, Lucker.

4. Children of parents worshipping frequently in another Christian Church who wish their child to attend this school because of its Christian foundation.

5. Children who have special medical needs or other special circumstances, (supported by medical/ professional opinion).

6. Other children.

Tie Breaker

Where there are places available for some but not all applicants within a particular criterion, distance from home to school will be the deciding factor, with preference given to those whose home address is nearest to the school, when measured as the crow flies from the front door of the house to the front door of the school.

Waiting List

The school office will maintain a waiting list of applicants until 31 December. In the event of a place becoming available in the appropriate class during this time and there being more applicants on the waiting list than places available, the selection criteria and tie breaker indicated above will apply.

ST. JOSEPH'S RC MIDDLE SCHOOL, HEXHAM

This admissions policy has been formally adopted by the governing body of St Joseph's RC Middle School, Hexham. The governing body is the Admissions Authority and is responsible for determining the school's admissions arrangements.

The Published Admission Number (PAN) for the school is 84 pupils to be admitted to Year 5.

The Admissions Policy Criteria will be applied on an Equal Preference basis.

Children with an Education, Health and Care plan or a statement of Special Educational Need
Children who have an Education, Health and Care (EHCP) plan or a statement of Special Educational Need where the school is named as the most appropriate educational setting for the child will be admitted.

Oversubscription Criteria

If the school is oversubscribed, priority for admission will be given to those children who meet the criteria set out below, in order:

(First priority in categories 2 and 3 will be given to children who will have older siblings attending the school in September 2017).

1. Looked after children or children who were previously looked after but immediately after being looked after became subject to an adoption, child arrangements or special guardianship order.

2. Catholic children who are resident in the parish of St Mary's, Hexham.

3. Other Catholic children.

4. Catechumens and members of an Eastern Christian Church.

5. Children of other Christian denominations.

6. Children of other faiths.

7. Any other children.

Tie-breaker

Where there are places available for some, but not all applicants within a particular criterion, distance from the home address to the school entrance will be the deciding factor, with preference given to those whose home address is nearest to the school, when measured in a straight line (as the crow flies) from the front door of the child's address (including flats) to the main entrance of the school, using the Local Authority's computerised measuring system.

In the event of distances being the same for two or more children where this would determine the last place to be allocated, random allocation will be carried out in a public place and supervised by a person independent of the school.

Waiting Lists

In addition to their right of appeal, applicants will be offered the opportunity to be placed on a waiting list. This waiting list will be maintained in order of the oversubscription criteria set out below and not in the order in which applications are received or added to the list. Waiting lists for admission will operate throughout the school year. The waiting list will be held open until the last day of the summer term. Inclusion on the school's waiting list does not mean that a place will eventually become available.

ST BENET BISCOP CATHOLIC ACADEMY

ADMISSIONS POLICY

St Benet Biscop Catholic Academy is the only Catholic secondary school in Northumberland. All admissions will be applied on an equal preference basis:

The Governing body has the responsibility for admissions to this school. The local authority undertakes the coordination of admission arrangements.

Children with an Education, Health and Care plan or a statement of Special Educational Need

Children who have an Education, Health and Care (EHCP) plan or a statement of Special Educational Need where the school is named as the most appropriate educational setting for the child will be admitted.

Admissions into Year 7

The Governing body has set its admission number at 120 pupils to year seven in the school year which begins in September 2017.

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority.

Oversubscription Criteria for Years 7, 8

First priority in each category will be given to children who will have an older sibling attending the school in September 2017.

a) Looked after and previously looked after children.
b) Catholic children attending a Catholic feeder primary school
c) Children of a member of school staff who has been employed at the school for two or more years at the time at which application for admission to the school is made
d) Other children attending a Catholic feeder primary school
e) Other children who have a sibling up to and including 6th Form at St Benet Biscop at the time of admission.
f) Children practising other Christian denominations
g) Children practising other faiths
h) Other children

Oversubscription Criteria for Year 9

First priority in each category will be given to children who will have an older sibling attending the school in September 2017.

a) Looked after and previously looked after children.
b) Catholic children attending a Catholic feeder middle school
c) Children of a member of school staff who has been employed at the school for two or more years at the time at which application for admission to the school is made
d) Other children attending a Catholic feeder middle school
e) Other children who have a sibling up to and including 6th Form at St Benet Biscop at the time of admission.
f) Children of other Christian denominations
g) Children practising other faiths
h) Children of other faiths.
i) Other children

Tie Breaker

Where there are places available for some but not all applicants within a particular criterion, distance from home to school will be the deciding factor, with preference given to those whose home address is nearest to the school, when measured in a straight line (i.e. as the crow flies) from the front door of the child's home address (including flats) to the main entrance of the school (using the Local Authority's computerised measuring system).

In the event of distances being the same for two or more children where this would determine the last place to be allocated, random allocation will be carried out in a public place and supervised by a person independent of the school.

Waiting Lists

In addition to their right of appeal, applicants will be offered the opportunity to be placed on a waiting list. This waiting list will be maintained in order of the oversubscription criteria set out below and not in the order in which applications are received or added to the list. Waiting lists for admission will operate throughout the school year. The waiting list will be held open until the last day of the summer term. Inclusion on the school's waiting list does not mean that a place will eventually become available.

TRUST SCHOOLS AND ACADEMIES

ASHINGTON HIGH SCHOOL

The Governing Body of the Ashington High School is the Admissions Authority of AHS. All admissions are determined by the Governing Body in accordance with criteria outlined below.

The Governing Body intends to admit up to the Planned Admission Number in each year group as follows:

Years 7—11 210

The admissions policy criteria will be applied on an equal preference basis. When a school is oversubscribed, after admission of pupils with Statements of Special Educational Needs where the school is named in the statement, priority for admissions will be given as follows:

1. Children who are deemed to be 'looked after' or who have previously been 'looked after' in the care of a local authority.

2. Pupils attending another school within the Ashington Partnership.

Bothal Primary School Central Primary School Ellington Primary School Linton Primary School Pegswood Primary School

3. Pupils who have a sibling already attending another school in the Ashington Partnership (Reception to Year 11) or who will be attending on the expected admission date.

For the purpose of admission, siblings are deemed to be brother and sisters, step brothers and sisters, adopted brother or sisters and other children who reside permanently in the household and are treated as siblings. As a tie breaker multiple births will be treat as one admission.

4. Pupils who reside within the catchment area of the school for which they are applying, or where firm evidence can be provided that they will do so by the proposed admission date.

Parents will be asked to provide evidence of residency if the requested school is oversubscribed. Evidence will comprise of the child's birth certificate and Utility Bill dated within 3 months of application. In the case of a false address being submitted any offer of School place will be withdrawn. If there are any children with identical dates of birth the child living nearest to the school will be given preference. **Please note** that where a child is resident with parents at more than one address, the address used for admission purposes shall be the place at which the child spends the majority of the school week (Monday - Friday) during term time. Where there is a clear 50/50 split parents should decide.

5. Children of staff at the school

Priority will be given to children of staff in the following circumstances: a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, or b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

6. Children of UK Service Personnel

For families of service personnel with a confirmed posting to the ALP's catchment area, or crown servants returning from overseas to live in the ALP's catchment area, we will: a) allocate a place in advance of the family arriving in the area provided the application is accompanied by an official letter that declares a relocation date and a Unit postal address or quartering area address.

7 Children eligible for Pupil Premium or Service Premium

Pupils in receipt of FSM, EVER6 or service funding.

8. Pupils with exceptional medical or social needs supported by evidence that specifies the school applied for.

Evidence must be a written statement by a professionally involved third party such as a Doctor or Social Worker. This written statement must be submitted at the time of application and will be treated confidentially.

9. Applications from children who meet none of the criteria above.

The ALP welcomes applications from all pupils and we are obliged to admit all pupils provided our PANs are not exceeded. However, where there are places available for some but not all applications, the following 'tie breaker' will be applied:

- Distance from the front door of the child's home to main gate of the school will be the deciding factor with preference being given to those whose home address is nearest to the school as measured in a straight line ('as the crow flies'). The distance checker is contained within the EMS school admissions software using GIS data. Distance checking is an integral function within the school admissions software ensuring consistency in measurement. Catchment areas for the schools may be viewed at http://map.northumberland.gov.uk/schools/

Children with disabilities will be treated no less favourably than other applicants for admission. Schools are under a duty to make reasonable adjustments to ensure that pupils with disabilities are not placed at a substantial disadvantage, and no child will be refused a place on the grounds of disability. A pupil has a disability if he or she has a physical or mental impairment that has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities.

In cases where an application for a place has been unsuccessful, parents may request that the child's name be placed on a waiting list for the school in question. Waiting lists can only apply to transfer year groups; Reception and Year 7 and will only be maintained until 31st December of the year in question. A place on the waiting list does not affect your right to appeal.

Children with challenging behaviour and those who have been excluded twice

AHS will not refuse to admit students in the normal admissions round on the basis of their poor behaviour elsewhere. Where a student has been permanently excluded from two or more schools, AHS is not obliged to comply with parental preference for a period of two years from the last exclusion. The twice excluded rule does not apply to students who have been re-instated following a permanent exclusion (or would have been had it been practicable to do so), and children with Special Educational Needs statements or Education, Health and Care Plans.

HAYDON BRIDGE HIGH SCHOOL

Haydon Bridge High School is committed to being a fully accessible and inclusive organisation welcoming and respecting the diversity of its students, staff, community and visitors to the school.

Haydon Bridge High School has set the following admission arrangements in place according to the School Admissions Code 2014. It should be noted that Haydon Bridge High School has two intake years: Year 7 for children transferring from feeder primary schools: Allendale, Shaftoe Trust, Whitfield, Henshaw, Herdley Bank & Greenhead Primary Schools. Year 9 for children transferring from feeder middle schools: (Bellingham and Haltwhistle Community Campus.)

Priority will be given to the following categories of pupils in descending order of merit:

1. Pupils living within the catchment area of the school on whose behalf firm evidence is presented that they will be living in the catchment area by the appropriate admission date;

2. Pupils on whose behalf evidence of exceptional medical or social need is presented. This will normally have to be supported by a professional third party;

3. Pupils who have an older brother or sister who already attends the school and who is expected to be on roll at the school at the time of admission;

   For the purpose of admissions siblings are deemed to be brothers and sisters, stepsiblings, foster siblings adopted siblings and other children who reside permanently in the household and are treated as siblings.

4. Requests on behalf of pupils which are based on the need to maintain continuity of educational provision within the feeder pattern of Northumberland's system of first, middle and high schools;

5. Pupils on whose behalf preferences are expressed on grounds other than any of those outlined above.

Tie Breaker

When applications on behalf of children who are resident in other local educational authorities are being considered, in order to ensure that they are treated on an equitable basis, category (1) of the criteria will not be applied to the school in question. Should it prove necessary, because places are limited, to distinguish between pupils in any given category, priority will be given to those who live nearest to the school, measured in a direct line from home to school.

In instances where it is demonstrated that a place in a preferred school has been obtained on the basis of a false statement of address, the Local Education Authority reserves the right to discount the clause covering attendance at a feeder school when considering an application for a place on transfer to the next stage of schooling.

Waiting List

In cases when an application for a place has been unsuccessful, the child's name will be placed on a reserve list for the school in question under the appropriate Co-ordinated Scheme. Reserve lists will be maintained until the end of the first term of the school year to which they relate. No further arrangements will be made to maintain reserve lists after 31 December.

BEDE ACADEMY

The Academy operates alongside Northumberland Local Authority and the National Guidelines on Admissions and Appeals, although Bede (and not the Local Authority) is the Admissions Authority for entrance into the Academy and is responsible directly to the Department for Education for all Admissions and Appeals.

Places are offered to prospective Year 7 students at the same time as places are allocated within all other Northumberland schools. This is co-ordinated between the Academy and the Local Authority but all queries and appeals are handled by Bede Academy directly.

Although Academies have been given the right to choose up to 10% of their Year 7 intake on ability, Bede Academy has declined to take up this means of selection, preferring a system which does not discriminate against a child on the basis of intelligence. As an all-age Academy, Year 6 students transfer as of right to Year 7. Bede Academy, therefore, has 105 places to allocate to Year 7 in order to achieve the Published Admission Number of 195 (the other places are filled by the automatic transfer of Year 6 students already in Bede Academy). When oversubscribed, Bede Academy allocates its 90 places in Reception and 195 places in Year 7 against priorities of:

- Children with Statements of Special Educational Need or Education Health and Care Plan (EHCP).
- Children currently or ever have been in Public Care
- Children on whose behalf written evidence of exceptional medical or social need is presented, such evidence being supplied by a professionally involved third party and which must set out the particular reasons why the Academy is the most suitable school
- Children who have a sibling(s) who is (are) already in the Academy (Siblings are recognised as brothers, sisters, half-brothers, half-sisters, step-brothers and step-sisters who reside permanently in the same household.)
- Children who live in the published Catchment Area for the Academy
  (The Catchment Area for admission to the Primary Years (Reception to Year 6) is not the same as the Catchment Area for the Secondary Years (Years 7-9). The Secondary Catchment is larger and includes all of the Primary Catchment within it.)
- Children, on the basis of the closeness of their home's front door to the front gate of the Academy, measured by walking in the shortest possible line without entering private property.

Catchment Area / Admission Zone

Preference is given to those who live within the Catchment Area as defined by Northumberland Local Authority and agreed by the Academy. This Area is aligned as far as possible with certain Primary School populations but, as can be seen in the Oversubscription Criteria, home address is more important than Primary School (cf above).

NB: the Bede Primary Years catchment lies within the Secondary Years catchment but is only part of it.

The Three Rivers Learning Trust

The Board of Directors of The Three Rivers Learning Trust is the Admission Authority of the Learning Trust and is obliged to admit all applicants to a particular school within The Three Rivers Learning Trust provided these do not exceed the school's Published Admission Number (PAN).

The Published Admission Number of each school for entry in September 2018 is:

Chantry Middle School: 128 students in each year (years 5 – 8)
Newminster Middle School: 128 students in each year (years 5 – 8)
The King Edward VI School: 320 students in each year (years 9 – 11)

If applications for places at a particular school exceed the Published Admission Number, priority is given in accordance with the criteria set out below.

1. Special Educational Need

Children with a Statement of Special Educational Need or Education Health and Care Plan (EHCP) that names the school on the statement, and where the school is most appropriate to meet those needs, must be given admission to that school before other applicants

2. Looked After Children

Admission authorities must give highest priority to children in care (including "those previously in care") in their over subscription criteria

3. Continuity of Educational Provision

Requests on behalf of students which are based on the need to maintain continuity of educational provision within the feeder pattern of The Learning Trust schools (see table below). To meet the criteria "continuity of education" students must have been on the roll of the feeder school for a minimum of two full academic years*. i.e, from the beginning of Year 3 for entry into Year 5 at Chantry or Newminster Middle School, and from the beginning of Year 7 for entry into Year 9 at The King Edward VI School.

Where there are more applicants than places in this criterion, preference is given to:

a. Firstly, those who can demonstrate they live in the school's catchment area at the time of application.
b. Secondly, where the child does not live in the catchment area at the time of application.

The feeder schools for the Chantry, Newminster and King Edward's are listed here

Chantry Middle School:	Newminster Middle School:	The King Edward VI School:
• All Saints C of E First School • Cambo First School • Longhorsley St Helen's C of E First School • Stannington First School • Stobhillgate First School • St Robert's RC First School (part of the Catholic Partnership of Schools') • Tritlington C of E First School • Whalton C of E Primary School (also part of the Ponteland Partnership)	•Abbeyfields First School •Morpeth First School •St Robert's RC First School (part of the Catholic Partnership of Schools')	• Chantry Middle School • Newminster Middle School • Dr Thomlinson Middle School

4. Students who have an older brother or sister who already attends the Learning Trust Schools including Sixth Form and who is expected to be on roll at the school at the time of admission.

5. Students living within the catchment area of the school and those on whose behalf firm evidence is presented that they will be living in the catchment area by the appropriate admission date.

6. Students who are currently attending one of the named feeder First Schools of the wider Morpeth Partnership as identified on the previous page.

7. Students on whose behalf evidence of exceptional medical or exceptional social need is presented. For example, where one or both parents of the child have a disability that may make travel to a school that is further away difficult. Evidence must be supported by a written statement by a professionally involved third party, such as a doctor or a social worker.

8. Students on whose behalf preferences are expressed on grounds other than those outlined above

Oversubscription

The Three Rivers Learning Trust welcomes applications from all students and we are obliged to admit all students provided our Published Admission Number (PAN) for each school is not exceeded. However, where there are places for some, but not all applicants, and when all remaining applicants fall within the same criteria then a tie – breaker (deciding factor) will be implemented.

Tie Breaker

Where there are places available for some but not all applicants within a given criteria, priority will be given to those who live nearest the school, measured in a direct line ("as the crow flies") from the front door of the home to the main gate of the school. The distance checker is contained within the school admissions software using GIS data. Distance checking is an integral function within the schools admissions software ensuring consistency in measurement.

Waiting List

In cases when an application for a place has been unsuccessful, the child's name will be placed on a reserve list for the school in question under the appropriate Co-ordinated Scheme. Reserve lists will be maintained until the end of the first term of the school year to which they relate. No further arrangements will be made to maintain reserve lists after 31 December.

For the purpose of admissions siblings are deemed to be brothers and sisters, stepbrothers and sisters, adopted brothers and sisters and other children who reside permanently in the household and are treated as siblings

Ponteland Middle

Ponteland Middle will operate alongside Northumberland Local Authority and National Guidelines on Admissions and Appeals. The school is open to receive applications for admissions from parents of all children in Year 5, Year 6, Year 7 and Year 8. The Published Admission Number of each year group is 150 children.

Ponteland Middle have 150 places to allocate to prospective Year 5 students at the same time as places are allocated within all other Northumberland schools.

If applications for places at a particular school exceed the Published Admission Number, priority is given in accordance with the criteria set out below:

1. Children with Statements of SEN or Educational Health and Care Plan (EHCP) where Ponteland Middle is named in the Statement or EHCP.
2. Children Looked After or previously Looked After i.e. in Public Care.
3. Children of exceptional medical or exceptional social need with professional evidence.
4. Children resident in the Greater Catchment Area of the Ponteland Schools who have siblings at Ponteland Middle.
5. Children resident in the Greater Catchment Area of the Ponteland Schools.
6. Children who have a sibling already at Ponteland Middle (for the purpose of admissions, siblings are deemed to be brothers and sisters, stepsisters, foster siblings, adopted siblings and other children who reside permanently and are treated as siblings).
7. Children resident in Northumberland.
8. Children on whose behalf preferences are expressed other than those above.

Tie Breaker

Should it prove necessary, because places are limited, to distinguish between pupils in any given category priority will be given to those who live in Northumberland nearest to the school, measured in a direct line ‘as the crow flies’ from the front door of the home to main gate of the school. The distance checker is contained within the GIS school admissions software used by Northumberland County Council. Distance checking is an integral function within the school admissions software ensuring consistency in measurement.

Richard Coates Church of England School

The Governing Body of Richard Coates Voluntary Aided Church of England School is the Admissions Authority for the school and operates admissions in accordance with the School Admissions Code 2014. The Governing Body welcomes applications for admission and they intend to admit up to 60 pupils into Reception, in September 2018.

For information on admissions to other year groups, please see Appendix I.

Admissions Procedure

The school participates in the Coordinated Admissions Scheme for First and Primary Schools in the Northumberland CSA area and coordinating neighbouring authorities. The arrangements are described in detail in Northumberland County Council's Admissions Handbook and parents should read this document carefully.

The school welcomes applications for admissions from the parents of all children. The law requires that we give priority to looked-after children.

Parents applying for a place other than September entry into Reception or Year 5 should use an 'In-Term Immediate Transfer form' (available on the school's website and from the school office).

Children with a Statement of Special Educational Need or with an Education, Health and Care (EHC) plan naming the School will always be offered places. If there is then greater demand for admission than there are places available, the following criteria will be applied in the order set out below: -

Over-subscription Criteria

1. Looked-after children and children who were previously looked after, but ceased to be so because, immediately after being looked after, they became subject to an adoption, child arrangements or special guardianship order.
2. Children who live in the catchment areas of the school.
3. Children who have a sibling attending the school at the time they would be admitted.
4. Children who have special medical or social needs (supported by medical/professional opinion).
5. Children whose parents are committed members of the Church of England, or any other Christian Church, and who regularly and frequently attend.
6. Other children.

Tie break

Where there are places for some but not all applicants within a particular criterion, distance from home to school will be the deciding factor. Preference will be given to those whose home address is nearest to the school. Distance will be measured in a straight line, by the shortest walking route, from the front door of the child's home address (including flats) to the main entrance of the school, (using the Local Authority's computerised measuring system).

Waiting list

The school office will maintain a waiting list of applicants until the end of the Autumn Term. In the event of a place becoming available in Reception during the year ,and there being more applicants on the waiting list than places available, the selection criteria and tie breaker indicated above will apply.

Appendix I – In Term Admissions Procedures and Admissions into Year 1, 2, 3, 4 and 5

The Governing Body of Richard Coates C of E School will be admitting children into the following year groups throughout the academic year 2018 -2019 as follows:

Reception: 60 places (places into this year group are admitted in line with the school's Admission Policy and in accordance with the school's catchment area which will come into operation in September 2017)

- Reception: 60 places (places into this year group are coordinated through the County Council's admission scheme, in line with the school's Admission Policy and in accordance with the school's catchment area which will come into operation in September 2017)
- Year 1: 15 places
- Year 2: 15 places
- Year 3: 15 places
- Year 4: 15 places
- Year 5: 60 places (places into this year group are admitted through the County Council's coordinated admission scheme).

In order to assist the Governing Body in the planning of places for admissions into all other year groups except Reception, the school will be accepting expressions of interest from parents/carers in writing by letter, or completing an "Expression of Interest Form" (available on the school website).

Admission into Year 1, 2, 3, 4, and 5 will be offered on a first come first served basis and places will be reserved for applicants once written acceptance of the place has been received by the school.

Where there are more applications than allocated places, names will be kept on a waiting list until December of the year of application.

If the Governing Body refuses a place, parents have a statutory right of appeal. Appeals against decisions on applications for admission must be in writing, addressed to the Chair of the Governing Body at the school and be made within the appropriate time scale.

Please visit the schools website for more information.

Northumberland Career College: 14-16 College Admissions Policy

Policy Statement

Northumberland Career College is committed to ensuring equality of opportunity for all 14-16 year old applicants. We will ensure that:

- All applicants are managed in a manner that is clear, fair and consistent.
- All places are offered and allocated in accordance with the Admissions Policy for full-time 14-16 year old applications.
- The Admissions Policy is published and fully accessible to potential students and parents/carers and will work in collaboration with local authorities and other appropriate agencies to promote the offer to students.
- Students aged 14-16 *and currently enrolled in year 9* can apply directly to Northumberland Career College; **the application must be made by the parent/carer.**

Applying for a place

- Applications for places should be made directly to Northumberland Career College.
- Y9 Career College open events will enable learners to learn more about their chosen route and receive personalised guidance and support.
- The Northumberland Career College will offer opportunities for prospective learners, parents and carers to visit the college prior to commencement of the programme in September each year. They will be able to liaise directly with the Director of 14-16 and Career College on any issues of concern and will be supported in making their application.
- Young people and their parents/carers who are interested in Northumberland Career College will be invited to a meeting to discuss individual applications. Only, after a direct application is received signed by a parent/carer and at least one meeting has been held with the student and parent/carer, will consideration be given to the offer of a place.
- When applying for a place in Year 10, potential students will be expected to indicate their preferred vocational pathway within the four specialisms of Engineering, Construction, Hospitality and Rural Tourism.
- A series of events will take place to allow the young people to learn more about their chosen pathway and receive individual guidance and support to ensure that they are on a pathway that is right for them and their future career aspirations.
- Specialist support staff will be able to give advice on SEND and Looked after Children.
- Places will be offered to learners who are committed to embarking upon a full time programme of Level 2 vocational course combined with academic GCSEs, over a period of two years. Applicants will have to demonstrate that they can achieve Entry 3 or above in literacy and numeracy before they are accepted on to the programme based on results gained through initial assessment.
- Some Vocational pathways may not run depending upon viable learner group sizes.
- If a course is oversubscribed a waiting list will be in operation.

Admissions Criteria

- Places will be offered to those young people who Northumberland Career College considers will most benefit from a full-time offer of vocational programmes of study combined with academic GCSEs.
- Applications will only be accepted from students' parents/carers currently in year 9.
- Students must demonstrate total commitment to their chosen pathway and be able to explain how they intend to link this choice to their future career plans.
- The potential students' attendance, behaviour and effort at their current school will be a key factor in the decision of the offer of a place. Therefore students must demonstrate current school attendance of at least 95%.
- At least one application meeting with the students' parent/carer must have taken place at the College.

- Parent/Carer must bring the young persons' latest school report to initial meeting. This report must indicate a positive reference to student development and progress.
- Students will be expected to bring a short piece of writing (250 words maximum) to the admissions discussion meeting. The title for this can be either:
    1. Why I would like to join the 14-16 college?' Or
    2. 'My aspirations for the future'
- Confirmation of places will be given once interview and taster has taken place as part of the interview process. All applicants will be given the opportunity to experience a taster session in the vocational pathway of their choice.
- Applications after the final deadline of the 29th June 2017 may be considered at the discretion of Northumberland Career College.
- Where a place is not offered, parents will be informed of the decision in writing.
- Parents/Carers whose application for a place is unsuccessful are entitled to appeal; the appeal and representations should be made in writing to the College Principal within 28 days of being informed that a place has not been offered.
- If the issue is not resolved following an appeal to the College Principal parents/carers have the right of appeal to an independent and impartial Appeals Panel clerked by someone with an understanding of the current Schools' Admissions Appeals process and the criteria used for the allocation of places. Details of how to appeal to the panel will be sent to parents/carers in this instance.
- A full consideration of the individual learning needs and how the applicant can be supported to achieve success on the programme will have taken place.
- If an Educational Health care plan is in place an assessment will take place to ensure that the entitlement of the EHCP is met and that the learner is fully supported in his/her programme of study.

School Details (including Oversubscriptions)

SECTION 6



List of Schools (School Name and DfE Number):

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Addresses **of Middle, High and Secondary Schools in Northumberland**

The addresses of schools are listed by school partnership.

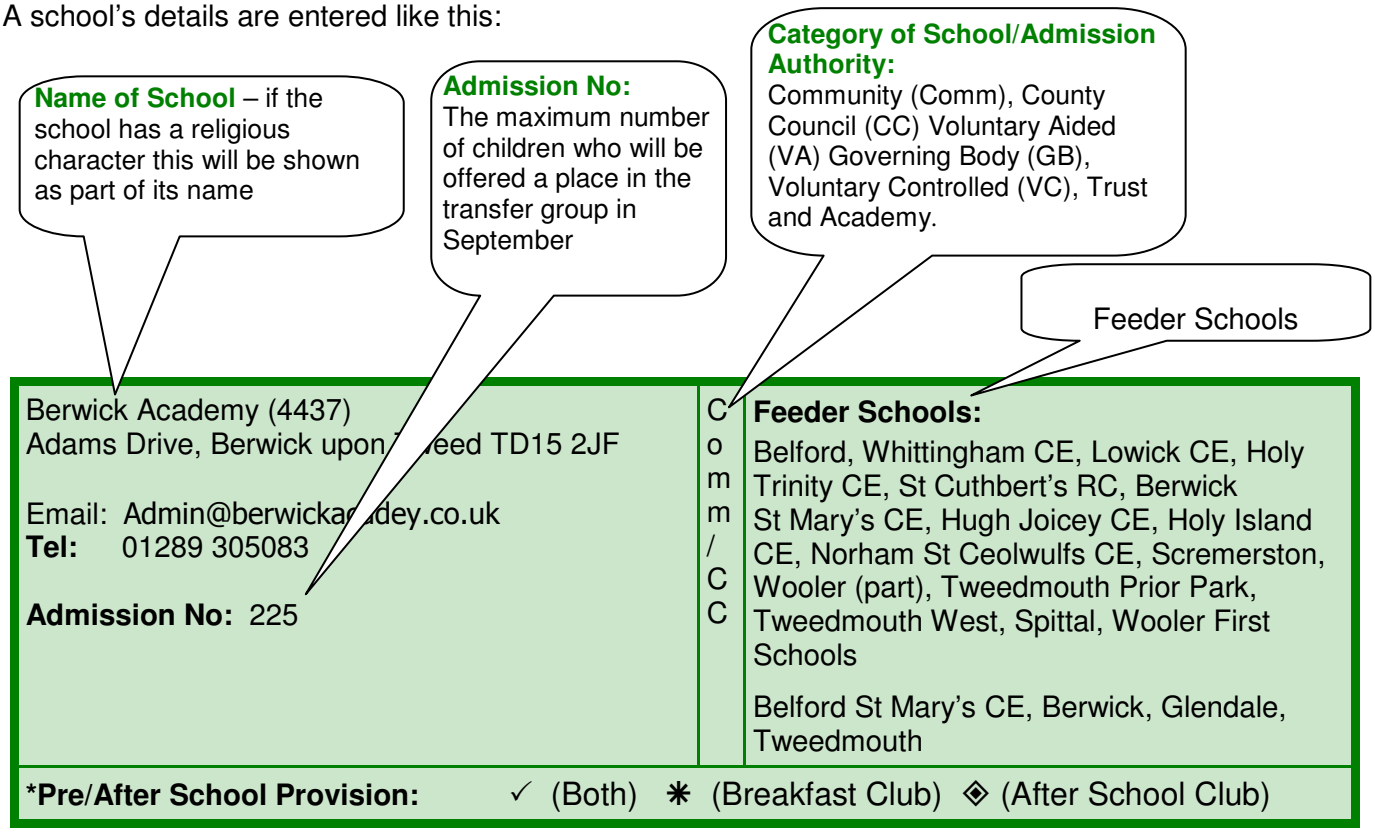
All Middle Schools in Northumberland take children from age 9 (year 5) to age 13 (year 8). All High Schools take children from age 13 (year 9) to age 16 (year 11).

All Secondary Schools take children from age 11 (year 7) to 18 (year 13)

All High and Secondary Schools in Northumberland have a Sixth Form for students aged 16+.

Academies – All age Academies take children from age 4 (reception year) to age 18 (year 13).

A school's details are entered like this:



- Please contact the school for further details.

Schools in the Alnwick Area

The Duchess's Community High School (4438) Taylor Drive, Alnwick, Northumberland NE66 2DH Email: Admin@dchs-alnwick.org Tel No: 01665 602166 **Admission No:** 250	Comm/CC	**Feeder Schools:** Swansfield Park, Ellingham CE, Shilbottle, Swarland (part), Branton, Embleton Vincent Edward's CE, Seahouses, Felton CE, Hipsburn, Longhoughton CE, St Paul's RC VA , St Michael's CE, Whittingham CE Primary Schools
Pre/After School Provision:		

Schools in the Amble Area

James Calvert Spence College (4439) Upper site: Acklington Road, Amble, Morpeth NE65 0NG Lower site: South Avenue, Amble, Morpeth NE65 0ND Email: enquiries@jcsc.co.uk Tel No: 01665 710636 **Admission No:** 120	Comm/CC	**Feeder Schools:** Acklington CE, Amble, Amble Links, Warkworth CE, Broomhill, Red Row, Grange View First Schools
Pre/After School Provision:	✱Breakfast Club 8.00 am—8.45 am	

Schools in the Ashington Area

Ashington High School (4415) Green Lane, Ashington, NE63 8DH Email: admin@ashingtonhigh.org Tel No: 01670 812166 Specialism: Sports College **Admission No:** 210	Academy/GB	**Feeder Schools:** Ellington, Linton, Pegswood, Bothal, Central Primary Schools
Pre/After School Provision:	✱Breakfast Club	

The Northumberland Church of England Academy (6906) Josephine Butler Campus, Academy Road, Ashington, NE63 9FZ **Email**: Admissions@NCEA.org.uk **Tel:** 01670 816111 **Specialism:** Design and the Environment **Admission No:** 210	Academy/GB	**All age Academy (no feeder schools):** Josephine Butler Campus, Ashington Grace Darling Campus , Newbiggin James Knott Campus, Ashington Thomas Bewick Campus, Ashington William Leech Campus, Lynemouth
Pre/After School Provision:	✓ both all campuses ✱Breakfast Club 8.00 am ◈After School	

Schools in the Bedlington Area

Meadowdale Academy (4168) Hazelmere Avenue, Bedlington, NE22 6HA Email: Admin@meadowdale.northumberland.sch.uk Tel No: 01670 823170 **Admission No:** 128	Academy / GB	**Feeder Schools:** Bedlington Whitley Memorial CE, Bedlington West End First Schools Bedlingtonshire High (Free Transport is no longer provided from the Choppington Catchment area.)
Pre/After School Provision:	✱Breakfast Club	

St Benet Biscop Catholic Academy (4632) Ridge Terrace, Bedlington, NE22 6ED Email: admin@st-benetbiscop.org.uk Tel No: 01670 822795 Specialism: Co-operative Business & Enterprise College **Admission No:** 180 into Year 7 120 into Year 9	Academy / GB	**Feeder Schools:** St Wilfrid's RC, St Aidan's RC, St Paul's RC (Alnwick) Primary Schools St Bede's RC, St Robert's RC, First Schools Ss Peter and Paul's Catholic Academy (Cramlington)
Pre/After School Provision:		

Bedlingtonshire Community High School (4434) Palace Road, Bedlington, NE22 7DS Email: Admin@bedlingtonshire.northumberland.sch.uk Tel No: 01670 822625 Specialism: Maths and Computing **Admission No:** 122 into Year 7 28 into Year 9	Academy / GB	**Feeder Schools:** Bedlington West End, Bedlington Whitley Memorial CE First Schools, Mowbray, Stakeford, Choppington, Guide Post Ringway, Bedlington Station, Bedlington Stead Lane, Cambois Primary Schools Meadowdale Academy
Pre/After School Provision:	✱Breakfast Club	

Schools in the Berwick Area

Belford St Mary's CE VA Middle School (4818) Williams Way, Belford, NE70 7NX Email: Admin@stmarysmiddlebelford.northumberland.sch.uk Tel No: 01668 213361 **Admission No:** 30	VA / GB	**Feeder Schools:** Belford, Lowick (part) First Schools Berwick Academy
Pre/After School Provision:		

Berwick Middle School (4404) Lovaine Terrace, Berwick upon Tweed, TD15 1LA Email: Admin@berwick.northumberland.sch.uk Tel No: 01289 306140 **Admission No:** 114	Comm/CC	**Feeder Schools:** Holy Trinity CE, St Cuthbert's RC VA (part), Berwick St Mary's, Hugh Joicey CE. Holy Island CE, Lowick (part), Norham St Ceolwulfs CE, Scremerston First Schools Berwick Academy
Pre/After School Provision:	✱ Breakfast Club	

Glendale Community Middle School (4370) Brewery Road, Wooler, NE71 6QG Email: Admin@glendale.northumberland.sch.uk Tel No: 01668 281470 Specialist Status: Technology **Admission No:** 64	Comm/CC	**Feeder Schools:** Branton (part), Whittingham CE, Wooler First Schools Berwick Academy (part) The Duchesses High (part)
Pre/After School Provision:		

Tweedmouth Middle School (4332) Billendean Terrace, Spittal, Berwick Upon Tweed TD15 2DJ Email: Admin@tweedmouth.northumberland.sch.uk Tel No: 01289 307480 Specialist Status: Business and Enterprise **Admission No:** 93	Comm/CC	**Feeder Schools:** St Cuthbert's RC, Spittal, Tweedmouth Prior Park. Tweedmouth West First Schools Berwick Academy
Pre/After School Provision:		

Berwick Academy (4437) Adams Drive, Berwick Upon Tweed, TD15 2JF Email: Admin@berwickacademy.co.uk Tel No: 01289 305083 **Specialist Status: Business and Enterprise** **Admission No:** 225	AcademY/GB	**Feeder Schools:** Belford, Whittingham CE, Lowick CE, Holy Trinity CE, St Cuthbert's RC, Berwick St Mary's CE, Hugh Joicey CE, Holy Island CE, Norham St Ceolwulfs CE, Scremerston, Wooler (part), Tweedmouth Prior Park, Tweedmouth West, Spittal, Wooler First Schools Belford St Mary's CE, Berwick, Glendale, Tweedmouth
Pre/After School Provision:	✓ (both) ✱ (Breakfast Club) ◈ (After School Club)	

Schools in the Blyth Area

Bede Academy (6905) Sixth Avenue, Blyth NE24 2SY Email: enquiries@bedeacademy.org.uk Tel No: 01670 545111 Specialism: Engineering and Enterprise **Admission No:** Secondary 105	Academy / GB	**Feeder Schools:** New Delaval, Croftway (part), Newsham (part) Primary Schools
Pre/After School Provision:		

The Blyth Academy (4002) Chase Farm Drive, Blyth, NE24 4JP Email: Admin@theblythacademy.org Tel No: 01670 798100 **Admission No:** 240	Academy / GB	**Feeder Schools:** Horton Grange, Malvin's Close, Morpeth Road, Croftway (part), Newsham (part), Primary Schools
Pre/After School Provision:	✳ Breakfast club from 8.00 am	

Schools in the Cramlington Area

Cramlington Learning Village (4424) Highburn, Cramlington, NE23 6BN Email: admin@cramlingtonlv.co.uk Tel No: 01670 712311 **Admission No:** 350	Academy / GB	**Feeder Schools:** Beaconhill, Hareside, Burnside, Northburn, Shanklea, Cragside C of E, Eastlea Primary Schools Cramlington Village Primary
Pre/After School Provision:		

Schools in the Haydon Bridge Area

All Primary schools in the Haydon Bridge partnership feed in Year 7 at Haydon Bridge High School.

Bellingham Middle School and Sports College (4361) Redesmouth Road, Bellingham, Hexham, NE48 2EN Email: Admin@bellinghammiddle.northumberland.sch.uk Tel No: 01434 220235 **Admission No:** 60	Trust/GB	**Feeder Schools:** Bellingham, Greenhaugh, Kielder Community, Otterburn, Wark CE, West Woodburn First Schools Haydon Bridge High
Pre/After School Provision:		

Haltwhistle Middle School (4122) Park Avenue, Haltwhistle, NE49 9BA Email: office@haltwhistlecommunitycampus.co.uk Tel No: 01434 320491 **Admission No:** 75	Academy/GB	**Feeder Schools:** Haltwhistle First School Haydon Bridge High
Pre/After School Provision:	◈After School Provision/Clubs	

Haydon Bridge High School and Sports College (4130) Haydon Bridge, Hexham, NE47 6LR Email: Admin@haydonbridge.northumberland.sch.uk Tel No: 01434 684422 **Admission No:** 65 into Year 7 120 into Year 9	Academy/GB	**Feeder Schools:** Bellingham, Greenhaugh, Kielder Community, Otterburn, Wark CE, West Woodburn, First Schools. Allendale, Haydon Bridge Shaftoe Trust, Whitfield CE, Greenhead, Henshaw CE, Newbrough Primary Schools Haltwhistle First School Academy Bellingham Middle School, Haltwhistle Middle School Academy
Pre/After School Provision:		

Schools in the Hexham Area

Corbridge Middle School (4079) Corbridge, NE45 5HX Email: Admin@corbridge.northumberland.sch.uk Tel No: 01434 632191 Specialism: Performing Arts **Admission No:** 90		Comm/CC	**Feeder Schools:** Broomhaugh CE, Corbridge CE, Slaley, Whittonstall First Schools Queen Elizabeth High
Pre/After School Provision:	✓ (both) Kids Club		

Hexham Middle School (4441) Wanless Lane, Hexham, NE46 1BU Email: Admin@hexhammiddle.northumberland.sch.uk Tel No: 01434 602533 Specialism: Performing Arts, Arts, Drama and Music **Admission No:** 150		Academy	**Feeder Schools:** Acomb, Beaufront, Chollerton, Hexham East, The Sele, Humshaugh CE, Whitley Chapel CE First Schools Queen Elizabeth High
Pre/After School Provision:	✓ (both)		

St Joseph's RC Voluntary Aided Middle School (4654) Highford Lane, Hexham, NE46 2DP Email: Admin@st-josephs.northumberland.sch.uk Tel No: 01434 605124 Specialism: Arts College (art, music, drama) **Admission No:** 84		VA/GB	**Feeder Schools:** St Mary's RC First School
Pre/After School Provision:			

Queen Elizabeth High School (4417) Whetstone Bridge Road, Hexham, NE46 3JB Email: Admin@queenelizabeth.northumberland.sch.uk Tel No: 01434 610300 Specialism: Performing Arts **Admission No:** 306		Academy	**Feeder Schools:** Broomhaugh CE, Corbridge CE, Slaley, Whittonstall, Acomb, Beaufront, Chollerton, Hexham East, The Sele, Humshaugh, Whitley Chapel CE First School Corbridge Middle School and Hexham Middle School
Pre/After School Provision:			

Schools in the Morpeth Area

Dr Thomlinson C of E Middle School (4802) Silverton Lane, Rothbury, Morpeth NE65 7RJ Email: admin@dtms.uk Tel No: 01669 620287 **Admission No:** 60	V A / G B	**Feeder Schools:** Harbottle, Netherton Northside, Rothbury, Swarland First (part), Thropton Village First Schools The King Edward VI School
Pre/After School Provision:	✓✳ Dawn to Dusk 7.30-900 am ◈ Dawn to Dusk 3.00-6.00 pm	

Morpeth Chantry Middle School (4000) Mitford Road, Morpeth NE61 1RQ Email: chantry@the3rivers.net Tel No: 01670 512874 Specialism: Technology **Admission No:** 128	A c a d e m y / G B	**Feeder Schools:** Cambo, Longhorsley, Stannington, Morpeth Stobhillgate, Tritlington CE, Morpeth All Saints CE First, St Robert's RC First Schools The King Edward VI School
Pre/After School Provision:	✳Breakfast Club from 8.15 am	

Morpeth Newminster Middle School (4309) Mitford Road, Morpeth NE61 1RH Email: newminster@the3rivers.net Specialism: Technology Tel No: 01670 513621 **Admission No:** 128	A c a d e m y / G B	**Feeder Schools:** Morpeth Abbeyfields First, Morpeth First, St Robert's RC First Schools The King Edward VI School
Pre/After School Provision:	✳ Breakfast Club from 8.15 am	

The King Edward VI School (4501) Cottingwood Lane, Morpeth NE61 1DN Email: kevi@the3rivers.net Tel No: 01670 515415 **Admission No:** 320	A c a d e m y / G B	**Feeder Schools:** Cambo, Longhorsley, Stannington, Morpeth Stobhillgate, Tritlington CE, Morpeth All Saints, Morpeth Abbeyfields, Harbottle CE, Netherton Northside, Rothbury, Swarland (part) , Thropton Village, St Robert's RC, Morpeth First Schools Dr Thomlinson C of E, Chantry, Newminster Middle Schools
Pre/After School Provision:		

Schools in the Ponteland Area

In July 2016, the Council's Cabinet made a decision to reorganise the schools in the Ponteland Partnership to a two-tier (primary/secondary) system.

Richard Coates CE School (formerly Richard Coates CE Middle School) became an age 3-13 school from September 2017 with an intake of 60 into Year 5 in September 2018 via in-term admissions. The school will become a primary school from September 2019.

Ponteland Middle School (4150) Callerton Lane, Ponteland, Newcastle Upon Tyne NE20 9EY Email: admin@ponteland.academy Tel No: 01661 824853 **Admission No:** 150	Academy/GB	**Feeder Schools:**
Pre/After School Provision:		

Richard Coates C of E School (4800) Thornhill Road, Ponteland, Newcastle Upon Tyne NE20 9QB Email: Admin@pontelandcoates.northumberland.sch.uk Tel No: 01661 823167 **Admission No:** 60	VA/GB	**Feeder Schools:** Ponteland High
Pre/After School Provision:	✓✹ 7.30 – 8.50 a.m. and after ◈ 3.20 – 6 p.m.	

Ponteland High School (4426) Callerton Lane, Ponteland, Newcastle upon Tyne NE20 9EY Email: admissions@ponthigh.org.uk Tel No: 01661 824711 **Admission No:** 272	Comm/CC	**Feeder Schools:** Darras Hall, Ponteland, Stamfordham, Belsay, Heddon-on-the-Wall CE, Whalton CE Primary Schools Richard Coates CE School
Pre/After School Provision:		

Schools in the Prudhoe Area

Highfield Middle School (4198) Highfield Lane, Prudhoe, NE42 6EY Email: Admin@highfield.northumberland.sch.uk Tel No: 01661 833922 **Admission No:** 120	Comm/CC	**Feeder Schools:** Mickley, Prudhoe Castle, Prudhoe West, Prudhoe Adderlane First Schools Prudhoe Community High
Pre/After School Provision:		

Ovingham Middle School (4199) Ovingham, Prudhoe, NE42 6DE Email: 4199admin@northumberland.gov.uk Tel No: 01661 833215 **Admission No:** 96	Comm/CC	**Feeder Schools:** Broomley, Ovingham CE, Wylam First Schools Prudhoe Community High
Pre/After School Provision:		

Prudhoe Community High School (4369) Moor Road, Prudhoe, NE42 5LJ Email: enquiries@pchs.org.uk Tel No: 01661 832486 **Admission No:** 220	Comm/CC	**Feeder Schools:** Prudhoe Adderlane, Prudhoe West, Mickley, Prudhoe Castle, Broomley, Ovingham CE, Wylam, First Schools Prudhoe St Matthew's RC Primary School (part). Highfield and Ovingham Middle Schools
Pre/After School Provision:		

Schools in the Seaton Valley Area

Seaton Sluice Middle School (4161) Alston Grove, Seaton Sluice, ,Whitley Bay, NE26 4JS Email: Admin@seatonsluice.northumberland.sch.uk Tel No: 0191 2370629 Specialism: Mathematics and Computing **Admission No:** 85	Comm/CC	**Feeder Schools:** New Hartley, Seaton Sluice, Seghill First Schools Astley Community High
Pre/After School Provision:		

Whytrig Community Middle School (4162) Elsdon Avenue, Seaton Delaval, Whitley Bay NE25 0BP Email: Admin@whytrig.northumberland.sch.uk Tel No: 0191 2371402 Specialism: Mathematics and Computing **Admission No:** 54	Comm/CC	**Feeder Schools:** Holywell Village, Seaton Delaval First Schools Astley Community High
Pre/After School Provision:	✳Breakfast Club 8.20 am to 9.00 am	

Astley Community High School (5400) Elsdon Avenue, Seaton Delaval, Whitley Bay NE25 0BP Email: reception@astleyhigh.org Tel No: 0191 2371505 **Admission No:** 150	Comm/CC	**Feeder Schools:** New Hartley, Seaton Sluice, Seghill, Holywell Village, Seaton Delaval First Schools Seaton Sluice, Whytrig Community Middle Schools
Pre/After School Provision:		

List of Special Schools, including addresses, telephone numbers and category of special need.

Special School & Units provided by Northumberland County Council	Age Range
Community Special School **Cleaswell Hill School** Guide Post, Choppington Tel: 01670 823182	2-19
Community Special School **Cramlington Hillcrest School** East View Avenue, East Farm Cramlington Tel: 01670 713632	11-19
Community Special School **Morpeth Collingwood School** Stobhillgate, Morpeth Tel: 01670 516374	2-19
Community Special School **Barndale House School** Boarding Facilities available at this school Barndale House, Howling Lane, Alnwick Tel: 01665 602541	2-19
Community Special School **Hexham Priory School** Corbridge Road, Northumberland NE46 1UY Tel: 01434 605021	2-19
Community Special School **The Dales Special School** Cowpen Road, Blyth, NE24 4RE Tel: 01670 352556	2-11
Community Special School **The Grove Special School** Grove Gardens, Tweedmouth, Berwick-upon-Tweed Tel: 01289 306390	2-19
Community Special School **Atkinson House School** North Terrace, Seghill Cramlington NE23 7EB Tel: 0191 2980838	11-19

Schools specially resourced for pupils with additional needs

The Centre, Northumberland Church of England Academy (NCEA): Academy Road, Ashington, NE63 9FZ Telephone: 01670 844322	2-19
Berwick Middle School Lovaine Terrace, Berwick-upon-Tweed Tel: 01289 306140	9-13
Berwick Academy Adams Drive, Berwick-upon-Tweed Tel: 01289 305083	13-18

For information concerning other Special Schools attended by Northumberland Children, please apply to the Director of Children's Services, Northumberland County Council, County Hall, Morpeth Northumberland NE61 2EF.

Allocation Table High/Secondary 2017
(Oversubscriptions are due to successful appeals)

School	PAN	1st	2nd	3rd	SEN	LAC	Catch-ment	Social/ Medical	Feeder	Sibling	Other	Allocated 2016	Allocated 2017
Ashington High School	210	177	14	14	0	1	0	0	0	0	184	182	185
Astley Community High School	150	130	4	2	6	5	97	0	23	4	0	127	135
Bedlingtonshire Community High School (year 7)	28	37	41	5	0	0	31	0	13	0	4	37	28
Bedlingtonshire Community High School (year 9)	122	160	52	11	1	0	137	0	13	4	12	113	126
Berwick Academy	225	158	17	0	1	1	129	0	29	0	1	151	161
Cramlington Learning Village	350	380	41	12	0	3	337	3	3	4	0	351	350
Haydon Bridge High School (year 7)	65	60	19	3	0	0	50	0	14	0	0	31	59
Haydon Bridge High School (year 9)	120	81	18	3	0	0	69	0	15	0	-6	73	81
James Calvert Spence College - Acklington Road	164	3	0	0	0	0	0	0	0	0	2	79	2
Ponteland High School	272	268	23	8	1	1	119	0	60	11	72	272	264
Prudhoe Community High School	220	189	11	2	3	2	171	0	7	3	3	171	189
Queen Elizabeth High School	306	304	39	6	1	1	197	0	23	29	44	298	295
St Benet Biscop Catholic Academy (year 7)	180	119	35	4	0	1	0	0	2	0	0	108	106
St Benet Biscop Catholic Academy (year 9)	90	294	87	21	0	1	0	0	1	0	0	108	287
The Blyth Academy	240	123	79	12	0	4	159	0	1	0	7	174	171
The Duchess's Community High School	250	257	16	3	0	0	178	1	49	14	14	236	256
The King Edward VI School	320	335	27	10	0	0	0	0	0	0	318	320	318

Allocation Table Middle 2017
(Oversubscriptions are due to successful appeals)

School	PAN	1st	2nd	3rd	SEN	LAC	Catchment	Social/ Medical	Greater Catchment Sibling	Greater Catchment	Feeder	Sibling	Other	Allocated 2016	Allocated 2017
Bellingham Middle	60	35	5	0	1	0	35	0	0	0	0	0	1	101	37
Berwick Middle	114	101	20	0	1	0	66	0	6	17	3	0	9	97	102
Corbridge Middle	90	84	18	9	0	2	47	0	1	0	12	12	13	82	87
Dr Thomlinson CE Middle	60	55	3	3	0	0	0	0	0	0	0	0	55	51	55
Glendale Middle	64	35	4	3	1	1	22	0	2	2	5	0	2	35	35
Haltwhistle CC Upper	75	32	2	1	0	0	28	0	0	1	5	0	-1	33	33
Hexham Middle	150	112	42	9	0	0	82	0	1	2	7	6	9	126	107
Highfield Middle	120	99	18	2	0	1	92	0	0	0	0	1	4	107	98
Meadowdale Academy	128	107	1	0	0	0	75	0	5	20	4	0	4	119	108
Morpeth Chantry Middle	128	135	140	4	0	0	0	0	0	0	0	0	125	134	125
Morpeth Newminster Middle	128	153	90	6	0	0	0	0	0	0	0	0	128	135	128
Ovingham Middle	96	104	27	1	2	1	60	0	9	20	2	0	1	98	95
Ponteland Middle	150	126	33	10	0	0	0	0	0	0	0	0	126	126	0
Richard Coates CE	60	90	48	8	0	0	0	0	0	0	1	0	77	78	0
Seaton Sluice Middle	85	92	17	5	0	1	67	1	1	6	4	3	15	68	98
St Joseph's RC Voluntary Aided Middle	84	77	44	7	0	0	0	0	0	0	1	0	78	88	79
St Mary's CE Middle, Belford	30	14	5	1	0	0	0	0	0	0	0	0	13	25	13
St Paul's RC Voluntary Aided Middle	50	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tweedmouth Community Middle	93	82	14	1	0	1	74	0	0	1	1	1	2	74	80
Whytrig Community Middle	54	69	16	4	1	0	51	1	1	0	0	0	0	55	54

OFFERS DAY 1 March 2018

We value your opinion and we would like you to tell us what you think about this Admissions handbook To help us to improve this service, you can complete an Admissions Quality Survey Form which can be found on the School Admissions page on the County Council website at:

admissions.northumberland.gov.uk

(paper forms are available by telephoning: 0345 600 6400)

You can complete the form and e-mail it to schooladmissions@northumberland.gov.uk or print and return the form either with your Application Form or separately to :

School Admissions Team
Wellbeing and Community Health Services Group
County Hall
Morpeth
Northumberland

Useful Contacts

Families Information Service	Tel: 0800 023 4440 Email: fis@northumberland.gov.uk
Transfer to Middle/High School (Secondary)	Tel: 0345 600 6400 Email: schooladmissions@northumberland.gov.uk
School Meals and Milk	Tel: 01670 623595 Email: childrensservices@northumberland.gov.uk
School Transport	Tel: 0345 600 6400 Email: educationtransport@northumberland.gov.uk
Education Welfare Service	Tel: 01670 623386 Email: childrensservices@northumberland.gov.uk
Education Other Than at School	Tel: 01670 624184 Email: childrensservices@northumberland.gov.uk
General Enquiries	Tel: 0345 600 6400 Email: childrensservices@northumberland.gov.uk
For impartial Admissions Advice:	Tel: 01670 623555 Email: Alison.Bravey@northumberland.gov.uk

If you require this document in an alternative format please telephone 0345 600 6400 or email: schooladmissions@northumberland.gov.uk

School Admissions Team

Wellbeing and Community Health Services Group
County Hall
Morpeth
Northumberland
NE61 2EF

Tel: 0345 600 6400

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