

Seghill First School



Information for parents and carers September 2022



School meals

School meals

School meals cost **£2.30** per day.

Meals should be paid for on **School Gateway**. We do not accept cash payments for school meals.

Children in Reception, Year 1 and Year 2 do not have to pay for their meal as it is paid for by the Universal Infant Free School Meal scheme.

Children can have a packed lunch if they don't want a school meal.

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
Chef's choice	Homemade cheese and tomato pizza served with oven baked potato wedges	Oven baked sausages served with creamed potato	Homemade minced beef pie served with creamed potato	Roast pork served with Yorkshire pudding and roast potatoes	Oven baked fish fingers served with chips
Sweet choice	Muffin served with milk	Chocolate cake with custard	Fruit jelly and ice cream served with peaches	Pancakes with toffee sauce and sliced banana	Jam and coconut sponge with custard

Week 2	Monday	Tuesday	Wednesday	Thursday	Friday
Chef's choice	Pork meatballs in gravy served with creamed potato	Homemade cheese and tomato pizza served with oven baked potato wedges	Chicken wrap served with oven baked potato wedges	Roast turkey served with Yorkshire pudding and creamed potato	Oven baked fish fillet served with chips
Sweet choice	Lemon drizzle cake with custard	Homemade chocolate brownie served with milk	Steamed syrup sponge served with custard	Ice cream sponge served with raspberry sauce and peaches	Oaty crunch biscuit served with milk

Week 3	Monday	Tuesday	Wednesday	Thursday	Friday
Chef's choice	Minced beef and dumpling served with creamed potato	Pork sausages served with chips	Beef burger in a bun served with oven baked potato wedges	Roast gammon served with Yorkshire pudding and roast potatoes	Oven baked fish fingers served with chips
Sweet choice	Chocolate and orange sponge with custard	Blueberry muffin served with milk	Lemon drizzle sponge served with mandarin oranges and custard	Very berry sponge served with custard	Homemade shortbread served with milk



Timings

Doors open for drop off at 8:45am and are closed at 8:50am (8:30am for 30 hour Nursery children).

15 hour Nursery children leave at 11:45am.

Doors open for collection at 3:15pm.

30 hour Nursery children leave at 1:15pm on Wednesdays.

School organisation

Year 4 Blue class

Mrs Lyons

Year 3 Purple class

Mrs Watson and Miss Winter

Year 2 Green class

Mrs Bell

Year 1 Red class

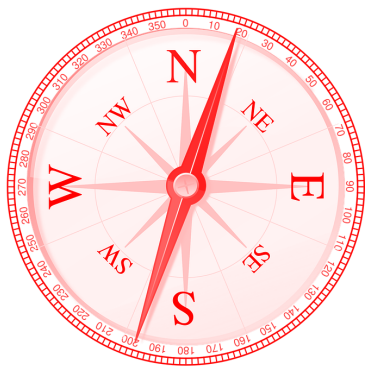
Miss Neal

Reception Yellow class

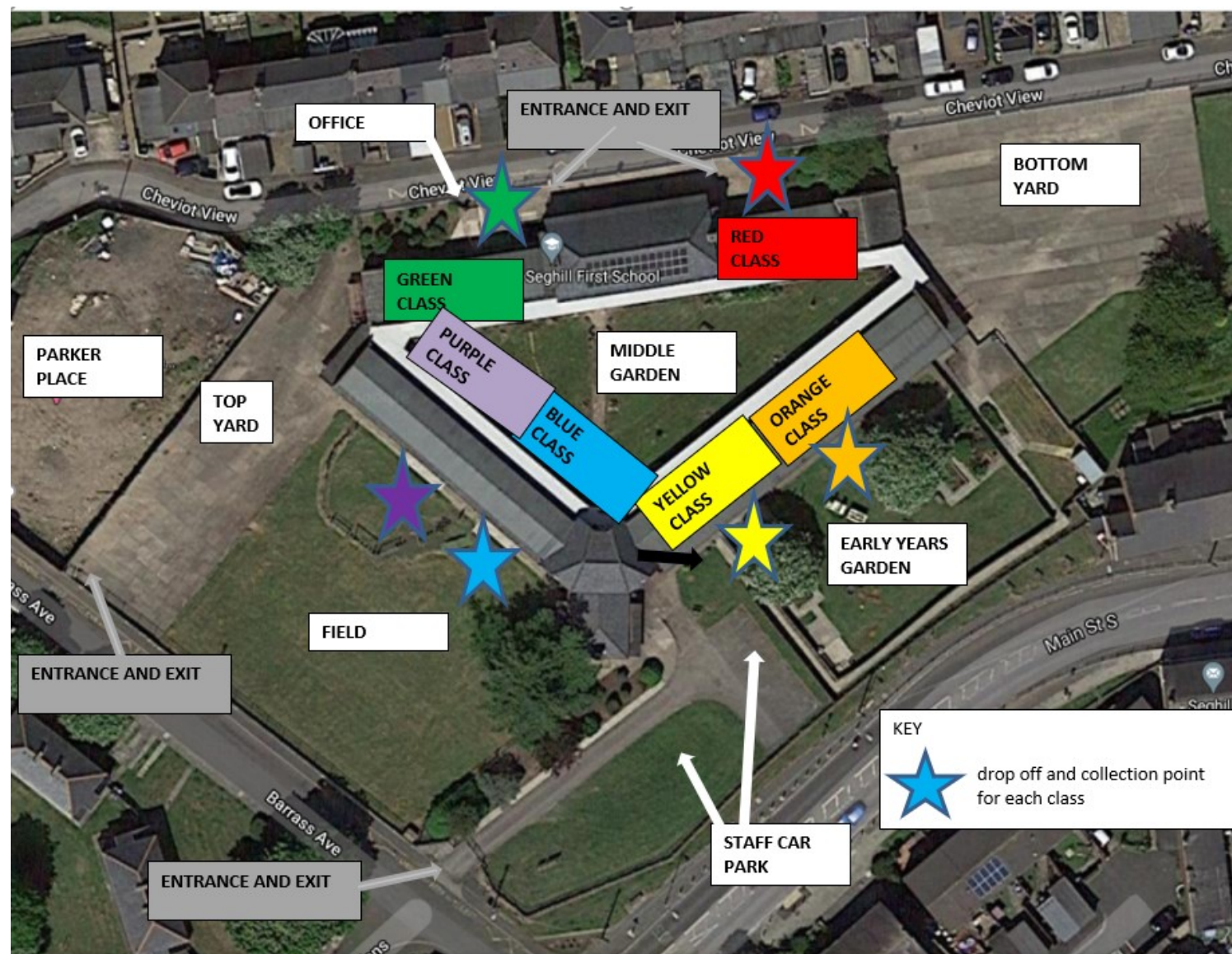
Miss Porter

Nursery Orange class

Mrs Askew



School map





Telephone

0191 237 0419

Email

admin@seghill.northumberland.sch.uk

Send us a text

via School Gateway

Facebook

<https://www.facebook.com/seghillschool>

Office manager

Mrs Elliott

Contact information

Mrs Lyons

amanda.lyons@school360.co.uk

Mrs Watson / Miss Winter

sarah.watson@school360.co.uk

lucy.winter@school360.co.uk

Mrs Bell

anna.bell1@school360.co.uk

Miss Neal

tamara.neal@school360.co.uk

Miss Porter

holly.porter@school360.co.uk

Mrs Askew

hannah.askew@school360.co.uk



Other items can be bought from the **school office**— book bags, water bottles etc.

Children are not required to wear or have any items with the school badge.

Pre-loved uniform is available from the school office.

Children may wear one pair of stud earrings and a watch. No other jewellery please.

*with the school badge can be bought from the school office.

School uniform

School uniform

Red sweatshirt or cardigan*

White polo top

Black or grey trousers, skirt or pinafore

Black shoes

PE kit

Red sweatshirt or cardigan*

White polo top or plain white t-shirt

Black or navy shorts, joggers or leggings

Trainers

Please wear PE kit to school on PE days.



The Designated Safeguarding Lead (DSL) is **Miss Chappell**.

The Deputy Designated Safeguarding Lead is **Mrs Bell**.

The acting Special Needs Co-ordinator is **Miss Chappell** while **Mrs Kembrey** is on maternity leave.

Safeguarding

If you are **worried about a child**, please let us know straight away. You can speak to any adult in school, who will pass your concerns to Miss Chappell

You can speak to Miss Chappell before or after school in **person**, or by calling the school office on **0191 2370419**.

You can email the **school admin email address** letting us know your concerns.

Alternatively, you can ring **07785 180484**. This number is for **urgent safeguarding concerns** and not for general enquiries.



Attendance and punctuality

Leave of absence during term time

Leave of absence during term time will not be authorised unless **evidence of exceptional circumstances** is provided and accepted.

A **leave of absence during term time form** must be completed and submitted at least 2 weeks before the absence date.

If your child is not well enough to be at school, please contact us on the **first day of absence** by telephone, email or text (see page 6).

We need to know why your child is not at school and when you expect that they will return to school.

Please make sure your child is dropped off and collected **on time**. Arriving and being collected late is distressing for the children.



Illness and medication

If you are **worried** about your child's health, please make an appointment to see your child's class teacher.

We will work with you to devise an action plan and will help you with a referral to other agencies if this is needed.

If your child requires 4 doses of medicine each day, we will administer one dose in school. Please fill in a **medicines in school form** and bring the completed form and the medicine to the **school office**. Class teachers cannot accept medication.

If your child uses an **inhaler**, this will be kept in the school office (unless otherwise agreed). A member of staff will supervise your child while they use their inhaler and this will be recorded in their medical file.



Supporting your child

We really appreciate it if you support your child at home to complete homework and read with them regularly.

Homework and spellings given out every Friday and should be completed and returned by the following Wednesday. Please see your child's class teacher if you have any difficulties.

We will explain our expectations about **reading at home** with your child at our termly **class coffee mornings**.

All parents and carers are invited to our **celebration assembly** on the last day of each half term.

Meetings with class teachers

Autumn term meetings

Monday 17 October or Wednesday 19 October from 3:30pm.

Spring term meetings

Monday 27 March or Wednesday 29 March from 3:30pm.

Summer term

You will be provided with a written report on your child's progress and achievements throughout the year.



Throughout the year we have a range of **fundraising events** organised by the fundraising committee.

We use the money from fundraising activities to subsidise all school visits and provide treats and opportunities for our children.

We also take part in national fundraising events.

Fundraising

Wear denim for Jeans for Genes Friday 23 September

Macmillan coffee afternoon Friday 30 September 2:15pm

Children in Need Friday 18 November

Christmas fayre Friday 16 December from 3:15pm

Film night Wednesday 21 December 3:15pm for Years 1 to 4

Non uniform for school funds Friday 17 February

World Book Day book sale and coffee morning at 9:00am
Thursday 02 March

Mother's Day lunch Thursday 16 and Friday 17 March

Film night Wednesday 22 March at 3:30pm for Years 1 to 4

Non uniform for Seghill Gala Friday 26 May

Games night Wednesday 24 May from 3:30pm for Years 1 to 4

Father's Day lunch Thursday 15 and Friday 16 June

Summer fayre Tuesday 18 July from 3:15pm



Other information

Class assemblies

Year 4 Friday 10 March at 2:30pm.

Year 3 Friday 24 March at 2:30pm.

Year 2 and Year 1 Friday 28 April at 2:30pm.

Nursery and Reception Friday 12 May at 2:30pm.

Class coffee mornings

Nursery and Reception Friday 16 September, Thursday 19 January and Wednesday 26 April.

Years 1 and 2 Thursday 15 September, Tuesday 17 January and Monday 24 April.

Years 3 and 4 Wednesday 14 September, Wednesday 18 January, and Tuesday 25 April.

Celebration assemblies

Friday 21 October at 9:00am, Friday 23 December at 9:00am, Friday 17 February at 9:00am, Thursday 30 March at 9:00am, Friday 26 May at 2:30pm and Friday 21 July at 9:00am