

Seghill First School

Revised drop off and collection policy in respect of Government guidelines for Covid-19 Reopening 01 June 2020

In light of the current pandemic, please make note of new guidelines and procedures put in place at Seghill First School to ensure the safety of all pupils and staff.

Dropping off and collection arrangements

- Only one parent is allowed to drop off and collect their child.
- This parent is not allowed to enter the school building.
- Parents and children should wait on the top yard observing social distancing rules. Please do not congregate outside the door.
- Markers or hoops will not be put out on the yard; the yard is big enough for social distancing to be maintained without using these measures.
- Parents are asked not to let their children play on the field or on the trim trail.
- Parents are asked not to let their children play with friends in a way that does not follow social distancing rules.
- The gates on Cheviot View and Barrass Avenue will be the only entrances and exits to and from the yard. There will be no access to the top yard from the drive (via the gate next to the kitchen) and no access from the school office (via the gate next to the bike shelter).
- Children will come in to school and leave school via the top yard door.
- Dogs are not allowed on the school premises, even if they are being carried.
- Parents are asked not to use their mobile phones while on the top yard.

Dropping off arrangements

- Doors will open from 8:50am and close at 9:00am.
- We will ask one child at a time to come in.
- Children will wash their hands on arrival at school then go to their designated room.

Collection arrangements

- Doors will open at 3:00pm.
- Children will wash their hands before they leave school.
- We will ask one parent at a time to approach the door and your child will be directed to you.
- Children should be collected by their parent. If this cannot happen, they should be collected by a responsible adult aged 16 years or over who is known to staff.