

# Seghill First School

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Northumberland, NE23 7SB

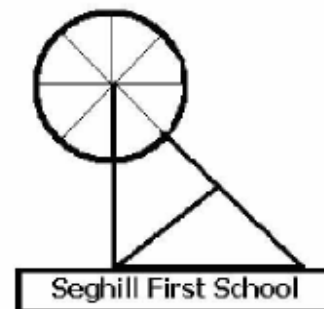
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Headteacher: Miss T Chappell

**T Together**  
**E Everyone**  
**A Achieves**  
**M More**



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23 January 2018

Dear Parents and Carers

We are now at the stage of asking for definite numbers to take part in the **residential visit to Dukeshouse Wood** in Hexham from Wednesday 26 September – Friday 28 September 2018.

Some of you were able to come to our initial meeting to introduce the visit and explain about all of the activities that the children will be taking part in.

The visit is for all children who are currently in Year 3 and we would love the whole class to take part. The aim of the visit is to develop self esteem, self reliance and team work. It is a fabulous opportunity for learning beyond the classroom and possibly being away from home for the first time. The children will have the opportunity to take risks and face challenges in a safe and secure environment. All activities are led by fully qualified and police checked instructors. We have the risk assessments for all activities to ensure the safety of the children.

Parents are welcome to visit the Kingswood centre's website, which has details of the facilities and activities available at Dukeshouse Wood, as well as the other centres operated by the Kingswood company. The web address is [www.kingswood.co.uk](http://www.kingswood.co.uk).

As explained at the meeting, the total cost of the visit is **£80**, which includes all of the activities that the children will take part in, the equipment they need for the activities, their overnight accommodation for two nights and their food and drinks from Wednesday teatime until Friday afternoon when they leave the centre. The usual cost is £180, which has been subsidized by school using money from the Pupil Premium Grant to reduce the cost to £80. This can be paid in instalments, using our school card payment system (please see attached information).

Please complete and return the reply slip attached by **Friday 09 February** with an **initial non-returnable deposit of £20** in order to book a place for your child on the visit. If you have any questions or would like any more information about the visit, please do not hesitate to call in to school to see Mrs Bell or Mrs Knowles.

Yours sincerely

Miss Chappell  
Headteacher

## Payment terms and conditions for Dukeshouse Wood visit in autumn 2018

The payment schedule is as follows;

Initial deposit	Second payment	Third payment	Total payment
£20.00	£30.00	£30.00	£80.00
<b>By Friday 09 February</b>	<b>By Thursday 29 March</b>	<b>By Friday 25 May</b>	<b>By Friday 25 May</b>

Payments can be made at any point leading up to these payment deadlines or in full at any time. You will be issued with a payment card on receipt of your initial deposit. Please send your payment card in to school with all future payments.

### **Initial non-returnable deposit of £20**

This is due by Friday 09 February.

### **Second payment of £30.00**

This is due by Thursday 29 March, which is 6 school weeks after the deadline for the initial deposit. Paying £5 weekly over 6 weeks will mean you have paid by the deadline.

### **Third payment of £30.00**

This is due by Friday 25 May, which is 6 school weeks after the deadline for the second payment. Again, paying £5 weekly over 6 weeks will mean you have paid in full by the deadline.

**These payment deadlines are not flexible.** In most schools parents are expected to pay the total amount in one lump sum. Also, I am not aware of any other school that subsidises a visit by £100 per child.

### **Please note**

If you do not make the payments by the deadlines your child will not be able to go on the visit. Initial deposits of £20 are non-refundable. The cost for each child will be taken from our school account by Kingswood in line with these deadlines, which means that our account will be overdrawn if you do not make payments on time.

We are very grateful to many parents who read our letters and comply with our requests. However, I must remind all parents that if you book a holiday with a travel agent you cannot pay after you return from your holiday and you must pay in full by their deadlines otherwise your holiday will be cancelled. We are not a travel agent but we do have to apply the same principles.

## RESIDENTIAL VISIT TO DUKESHOUSE WOOD SEPTEMBER 2018

Child's name \_\_\_\_\_

☐

I would like to book a place for my child on the residential visit to Dukeshouse Wood in September 2018.

☐

I enclose the non-returnable deposit of £20.00.

☐

By signing and returning this slip I understand that I agree to the payment terms explained on the letter attached and will pay the outstanding balance of £60.00 by the deadline dates. If payments are not made I understand that my child will not be able to go on the visit and any payments made up to that point will not be returned.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Please complete and return to school by Friday 09 February.**