

Seghill First School

Main Street North, Seghill

Northumberland, NE23 7SB

Tel: 0191 237 0419

Fax: 0191 237 3518

admin@seghill.northumberland.sch.uk

Headteacher: Miss T Chappell



06 December 2019

Dear Parents and Carers

Our school singing group has been asked to sing at the **Senior Citizens' Christmas Party** on **Saturday 14 December**.

Thursday 12 December

I will take the children to the Institute on **Thursday 12 December** in the afternoon to have a practice. This is so the children get used to being on the stage and projecting their voices to the back of the hall. We will leave school at approximately 2:00pm. The children will walk there and back with me, and will be out of school for about 45 minutes. We will be back by home time so there are no changes to the usual collection arrangements.

Saturday 14 December

On Saturday 14 December, the Institute hall will be packed with party guests, and there is a very tight schedule for the afternoon. The children will come in, sing from 4:45pm for between 20 to 30 minutes and then leave straight after. This is purely because of the tight schedule and the nature of the event- waiters and waitresses will be carrying food and hot drinks to serve the party guests (usually around 200 people) and the back room will be used for food preparation so there is nowhere for the children to wait.

On Saturday 14 December children must **wear their school uniform** and meet me at the back of the Institute hall at **4:30pm for a 4:45pm start**. Parents and carers are asked to wait at the back of the hall so they can watch their child sing then take their child as soon as they have finished singing at approximately 5:15pm. It will be dark outside and therefore not appropriate for children to go home alone.

Please complete and return the reply slip attached by Thursday 12 December to give permission for your child to take part in the rehearsal on Thursday and singing on Saturday. Unfortunately, children who do not return a reply slip will not be allowed to take part in the rehearsal on Thursday or the singing on Saturday.

I appreciate that this is a very hectic time of year and your child may be busy elsewhere therefore unable to sing on Saturday 14 December. If this is the case, please indicate on the slip. It isn't an issue, but I do need to know who is singing and who isn't available.

Yours sincerely

Miss Chappell
Headteacher

Child's name _____ blue class

Complete either section 1 OR section 2

Section 1

I give permission for my child to sing on **Saturday 14 December** at Seghill Senior Citizens' party and to rehearse at Seghill Institute on **Thursday 12 December**.

By signing this consent form I agree to the following conditions-

- I give permission for my child to attend rehearsals at the institute on Thursday.
- I will bring my child to the Institute for **4:30pm** wearing school uniform on Saturday.
- I will stay at the institute while my child is singing and will collect my child from Miss Chappell when singing has finished.

| | |
|---|--|
| Medical conditions | |
| Contact telephone number for Saturday 14 December | |
| Signed | |
| Date | |

OR

Section 2

My child will not be able to attend the event on Saturday 14 December.

| | |
|--------|--|
| Signed | |
| Date | |

Please complete and return the reply slip by Thursday 12 December.