



WHYTRIG MIDDLE SCHOOL

One of the Seaton Valley Federation of Schools

Elsdon Avenue, Seaton Delaval, Northumberland NE25 0BP

Tel: 0191 2371402 Fax: 0191 2371830

Email: wms@svf.org.uk

www.svf.org.uk

Executive Headteacher: John Barnes

Head of School: Jonathan Souter

10th June 2022

Dear Parent/Carer,

Lockerbie Manor

We are pleased to be able to offer your child the opportunity to take part in the Lockerbie Manor trip. This trip is to support the transition from Year 4 into Year 5.

The trip is taking place on 2/11/22 until 4/11/22, leaving at lunchtime on 2/11/22 (Wednesday) and returning in the afternoon on 4/11/22 (Friday). We aim to be at Lockerbie Manor from late afternoon on Wednesday until lunchtime on Friday. Pupils will be staying at Lockerbie Manor in the main building. The confirmed total cost of the trip is £220.00, which covers the cost of the accommodation, a full programme of activities, full board and transportation. Further information about the venue can be found at <https://www.manoradventure.com/>

To secure your child's place on the trip a non-refundable deposit of £50.00 must be paid. All payments to be made via cash or cheque payable to 'Whytrig Middle School'. If the trip is oversubscribed, we will refund those who are unsuccessful in gaining a place, in this instance you may be offered a place on the reserve list for the trip. If insufficient pupils sign up for this trip the trip will not go ahead and all moneys received will be refunded.

The payment schedule is detailed below. **Each payment is non-refundable beyond the due date** as the school is making a group booking on behalf of parents and accepting the terms and conditions of the trip provider. If you wish to pay the full amount ahead of this schedule, please feel free to do so. If you choose to withdraw your child from the trip you may be liable for subsequent payments depending on the terms and conditions from the provider. By paying the deposit you are accepting these terms and conditions.

| Instalment | Date Payment is due by | Amount Due |
|------------|------------------------|------------|
| Deposit | 30/6/22 | £50.00 |
| Balance | 16/7/22 | £170.00 |

By paying the deposit you are giving permission for your child to attend the trip. Please fill in the form below to give permission for your child to attend the trip and to acknowledge that the payment is non-refundable.

Children will need to take suitable clothing and bedding for the trip. A detailed list will be provided closer to the date of the trip.

Participation in the trip is dependent on the pupil's continued good behaviour in school. Pupils can lose their place on the trip at any point if their conduct does not meet our standards. We reserve the right to cancel the trip at any time in which case full refunds will be given.

Yours Sincerely

Emma Chadwick
Y5 Leader



* For any parent who wishes their child to participate in the trip but for whom the cost is prohibitive please contact the Head of School to see what support is potentially available.

Y5 Lockerbie Manor Trip Reply Slip November 2022

Name of Pupil:_____Current School:_____

Please complete and return the reply slip below with your deposit of £50 to confirm your place on the above detailed trip. Payment can be made by Cash or Cheques. Cheques should be made payable to Whytrig Middle School.

By paying the deposit you are giving permission for your child to attend the trip and to acknowledge that the payment is **non-refundable**. If you choose to withdraw your child from the trip you may be liable for subsequent payments depending on the terms and conditions from the provider.

I enclose Cash/Cheque for £_____ as a deposit for the Lockerbie Manor trip in November 2022. Final payment due by 16th July 2022.

Parent/Carer Signature _____ Date_____



